

SUTTON SHAREHOLDINGS BOARD

8 November 2016 at 6.30 pm

MEMBERS: Councillor Simon Wales (Chair), Councillor Jayne McCoy (Vice-Chair) and Councillors Neil Garratt, Sunita Gordon and Daniel Sangster

9. APOLOGIES FOR ABSENCE

There were no apologies for absence.

10. DECLARATIONS OF INTEREST

There were no declarations of interest.

11. ANY ITEMS THE CHAIR DEEMS URGENT

There were no urgent items.

12. MINUTES

The minutes of the meeting held on 22 June 2016 were approved as a correct record and signed by the Chair.

13. AMENDMENT TO ACCOUNTING PERIOD

The Director of Opportunity Sutton Ltd introduced a report to note and ratify the amendment of the accounting period dates for Opportunity Sutton Limited (OSL), including the two subsidiary companies Sutton Living Limited (SLL) & Sutton Decentralised Energy Network (SDEN), and Encompass.

Resolved

That the amendment of the accounting period dates to 1 April to 31 March for Opportunity Sutton Limited (OSL), Sutton Living Limited (SLL), Sutton Decentralised Energy Network (SDEN) and Encompass, be noted and ratified.

14. ENCOMPASS PAY AND REWARD SCHEME

The Managing Director of Encompass introduced the report and clarified the TUPE arrangements in relation to the pension scheme and that new employers would be part of a new private pension scheme.

Resolved

That the Encompass Pay and Reward Scheme be approved.

15. CONTRACTING OUT OF HOMELESSNESS SECTION 202 REVIEWS

The Managing Director of Encompass introduced the report, clarifying that the procurement process had been conducted whilst the service was part of the Council, this report was to ensure Encompass had the appropriate authority to contract out the reviews.

Members asked how the transitions arrangements were going for Encompass, and the Managing Director indicated that a performance update would be provided to the next meeting.

Resolved

Approve the partial contracting out of the Homelessness Reviews function to Housing Reviews Ltd. The services to be provided by the company being limited to the discharge of the duty under Section 202 Housing Act 1996, as amended, by making and detailing all relevant enquiries, writing review decision letters for approval, and adhering to the requirements as set out in Regulation 8.

16. SUTTON LIVING - PERFORMANCE UPDATE

The Director of Sutton Living introduced the report. Members were assured that Sutton Living would provide business cases for any sites referred by the Council's asset management service.

Resolved

That the performance update report be noted.

17. APPOINTMENT OF DIRECTOR OF SUTTON LIVING LIMITED

The Director of Sutton Living presented the report. Members questioned the days per week needed in the role and were updated that this would be reviewed next year, and that more days per week may be needed depending on how development of sites progressed. Members requested a synopsis of Mike Kirk's experience and requested a copy of the recruitment brief which the Director of Sutton Living committed to circulate to members of the shareholdings board. The Director of Sutton Living outlined the need to separate the functions of the Directors (to appoint officers of the company) and the Shareholdings Board to confirm the appointment of Directors.

Resolved

That the appointment of Mike Kirk as a Director of Sutton Living Limited be approved.

18. SDEN PERFORMANCE UPDATE

The Director of SDEN introduced the report. Members requested an update on negotiations with Barratts and were assured that progress was being made, specifically on the pricing policy. The committee were advised that Barratts had been

focused on the planning process for the development. In addition, members requested an update on the procurement process and were advised that this had been completed subject to final clarification on tenders and progress on crossing railway lines and were advised that agreement with network rail was close and no issues were anticipated.

Resolved

1. That the performance update set out in Appendix A of the report be noted.
2. That the un-amended SDEN Risk Register set out in Appendix B (exempt) of the report be noted.

The meeting ended at 7.02 pm

Chair:

Date: