

## Sutton Shareholdings Board

4 January 2017

6.30 pm at the

Civic Offices, St Nicholas Way, Sutton SM1 1EA



To all members of the Sutton Shareholdings Board:-

Chair: Councillor Simon Wales  
Vice-Chair Councillor Jayne McCoy  
Councillors: Neil Garratt, Sunita Gordon and Daniel Sangster

Substitutes:

This is a Council meeting held in public. Additional representations are at the invitation of the Chair of the Committee. If you are a relevant organisation and you wish to submit representations on a proposal contained within the reports to this agenda please submit a request via Committee Services three working days before the meeting date.

**This meeting will be recorded and made available on the Council's website.**

**PLEASE NOTE:** Any decision taken at this meeting does not become definitive until 10am on the third working day after the meeting. Any four members of the Council may notify the Chief Executive by then if they require a decision to be reviewed by the appropriate committee at its next meeting. Please contact the Committee Services representative shown on the front page for further information.

Niall Bolger  
Chief Executive  
20 December 2016

*Enquiries to: Alexa Coates, Head of Committee and Management Support  
Tel: 020 8770 5094 | Email: alexa.coates@sutton.gov.uk  
Copies of reports are available in large print on request*

# A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **Any Items the Chair deems urgent**
4. **Minutes** 1 - 4

To confirm as a correct record the minutes of the meeting held on 8 November 2016.
5. **Appointment of Opportunity Sutton Ltd Company Director** 5 - 6

This report presents for approval the appointment of a new Director of Opportunity Sutton Limited.
6. **Sutton Living Performance Update** 7 - 10

This report presents for comment the performance update for Sutton Living Limited.
7. **Sutton Living Limited - Business Plan Update** 11 - 26

This report presents proposed amendments to the assumptions in the Sutton Living Ltd Business Plan, prior to submission of a revised business plan to the Sutton Shareholdings Board meeting on 8th March 2017.
8. **SDEN Performance update** 27 - 32

This report is presented for noting the update contained in the Sutton Decentralised Energy Network Performance Report. The Risk Register for Sutton Decentralised Energy Network Limited does not include any amends since the previous meeting in November.
9. **Encompass Digital Innovation Services** 33 - 36

Under matters reserved to the Sutton Shareholding Board Encompass LATC Ltd is required to seek authority when it delivers services that are not ancillary to its core business. This report asks for authority to start the commercial delivery of Digital Innovation packages designed and developed by Encompass LATC Ltd.
10. **Sutton Education Services Limited - Launch update & resolutions agreement** 37 - 70

To update on the company launch and to agree the articles of association.
11. **Exclusion of the Public and Press**

The following motion should be moved, seconded and approved if the

committee wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1-7 of Schedule 12A of the Local Government Act 1972.”