

# **South London Waste Partnership Joint Committee**

**13 September 2016**

**Minutes**

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**SOUTH LONDON WASTE PARTNERSHIP JOINT COMMITTEE****Tuesday 13 September 2016****5:30 pm – 6:14 pm**

London Borough of Croydon

Councillor Stuart Collins - Deputy Leader and Cabinet Member for Clean Green Croydon

\* Councillor Stuart King - Cabinet Member for Transport and Environment

Reserves: Councillors Robert Canning and Pat Ryan

Royal Borough of Kingston upon Thames

Councillor Phil Doyle - Portfolio Holder - Resident Services (Chair)

Councillor Terry Paton - Deputy Leader

Reserves: Councillors David Cunningham and Richard Hudson

London Borough of Merton

Councillor Ross Garrod - Cabinet Member for Street Cleanliness and Parking

\* Councillor Martin Whelton - Cabinet Member for Regeneration, Environment &amp; Housing

Reserves: Councillors Mark Allison and Nick Draper

London Borough of Sutton

Councillor Manuel Abellan - Vice-Chair of the Environment &amp; Neighbourhood Committee

Councillor Jill Whitehead - Chair of the Environment and Neighbourhood Committee  
(Vice Chair)

Reserve: Councillor Nighat Piracha

\* Absent

Apologies

Alternates

Councillor Stuart King

Councillor Robert Canning

Councillor Martin Whelton

None

Councillor Ross Garrod apologised for lateness

Apologies were also received from Jo Negrini Chief Executive of Croydon.

Note The meeting was inquorate pending the arrival of Councillor Garrod. During this period Members discussed the items and views on items to be noted or recommendations adopted. When Councillor Garrod arrived the items were reviewed and resolutions to note or agree recommendations were agreed as appropriate.

Declarations of Interest None

**17. Minutes**

**Resolved** that the Part A and Part B minutes of the meeting held on 7 June 2016 are confirmed as a correct record.

## 18. Contract Management Report

Andrea Keys presented an update on the performance of the three Phase A Contracts during Quarter 1 – April – June 2016. An update on the Phase B Contract was also reported.

Contract 1 - Transport and Residual Waste management. The Contract is operating effectively. In Q1 62,000 tonnes of residual waste were handled; 11% was diverted from landfill to the Lakeside ERF.

Contract 2 – Household Reuse and Recycling Centres (HRRC) site management and material recycling

There has been some reduction in recycling rates at some sites. These are relatively minor, some reflect seasonal variations and the effects of changes in facilities. The target of 70% is expected to be met. Recycling markets themselves continue to fluctuate and there are on-going issues with the reliability of existing outlets. The rigid plastics markets are proving unreliable and the carpets and mattress trials were not successful.

Questions were raised on the availability of recycling of mattresses, which are a frequent cause of flytipping. It was explained that they require a considerable amount of processing for recycling as they are shredded out into their component parts – fibres, metals etc.

Contract 3 - Marketing of recyclates and treatment of green and food waste  
This Contract is performing well.

Phase B Contract – Construction of an Energy Recovery Facility (ERF)

The construction project is on target. The Community liaison Group is meeting quarterly and no issues have been raised. The Beddington Community Fund will soon be open for applications.

A communication plan is in place and the next ERF newsletter is being drafted for planned release in October in advance of the flue installation works in November. Points were raised on the delivery area for the newsletter and the availability of a map of this.

**Resolved that** the performance of the Phase A contracts and the current position on the Phase B contract is noted.

## 19. SLWP Budget Report 2016-17 Update

The Partnership's budget for core activities covers; procurement, project management, administration, contract management and communications covers procurement and ongoing management costs, as well as the audit fee.

At Quarter 1 (April to June) an overspend of £78,000 is forecast due to additional client costs on the management of the Environmental Services contract

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**Resolved** that the current position is noted.

## 20. SLWP Draft Budget for 2017/18

Michael Mackie, Finance Lead, presented the proposed budget for the Partnership for 2017/18 for its core activities.

The draft budget requirement for 2017/18 is an increase of £233,000 (£58,000 per Borough). This is mainly due to an increase in the Staff Resources budget from 5 to 9 posts. 4 posts, 3 permanent and 1 fixed term, were established in 2016/17 to manage the Environmental Services contract.

Questions were raised on the adequacy of the Communications budget – £25,000 – given the introduction of food waste collection in Sutton from April 2017 and other activities.

It was clarified that communication plans on service changes are funded by Veolia. The Partnership budget is for its own activities.

The timing of Communications activity on the Phase C – Environmental Services Contract – currently being procured was also discussed.

It was suggested that provision is made on the agenda for a Communications update item.

**Resolved** that

1. the proposed draft budget for the core activities of the Partnership as set out below is approved and individual boroughs requested to consider and agree the resources required in consultation with borough Finance Directors.
2. a regular item to update on Communications activity on the Phase B contract and other work is included on the agenda – see also Minute 18

Draft budget

Item	2016/17 Approved Budget £	2017/18 Proposed Budget £
Internal & External Advisors and Accounting	125,000	125,000
SLWP Staff Resources	325,000	556,600
Document and Data Management	20,000	24,000
Audit Fee	2,500	0
Communications	25,000	25,000
<b>TOTAL</b>	<b>497,500</b>	<b>730,600</b>
<b>COST PER BOROUGH</b>	<b>124,375</b>	<b>182,650</b>

**21. Exclusion of the Press and Public**

**Resolved** that the public are excluded from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

This paragraph covers information relating to the financial or business affairs of any particular person (including the authority holding that information)

**22. Risk Register**

The Risk Register was reviewed.

There are no Red risks. A change from the last meeting, moving the risk likelihood from 2 to 3 in the case of Risk 1.12 reflecting increased uncertainty on legislative change following Brexit, was reported.

**Resolved** that the current position on the Risk Register is noted.

Next Meeting

Tuesday 6 December 2016  
1EU,

5:30pm Guildhall, Kingston upon Thames KT1

Signed.....Date.....

Chair