

**NORTH EAST SURREY CREMATORIUM BOARD**

**TUESDAY 14 MARCH 2017**

**10.00 am at the**

**Civic Offices, St Nicholas Way, Sutton, SM1 1EA**

To all members of the North East Surrey Crematorium Board:-

Merton: Councillors Philip Jones (Chair), Abdul Latif and Geraldine Stanford

Sutton: Councillors Vincent Galligan (Vice-Chair) and Paul Wingfield

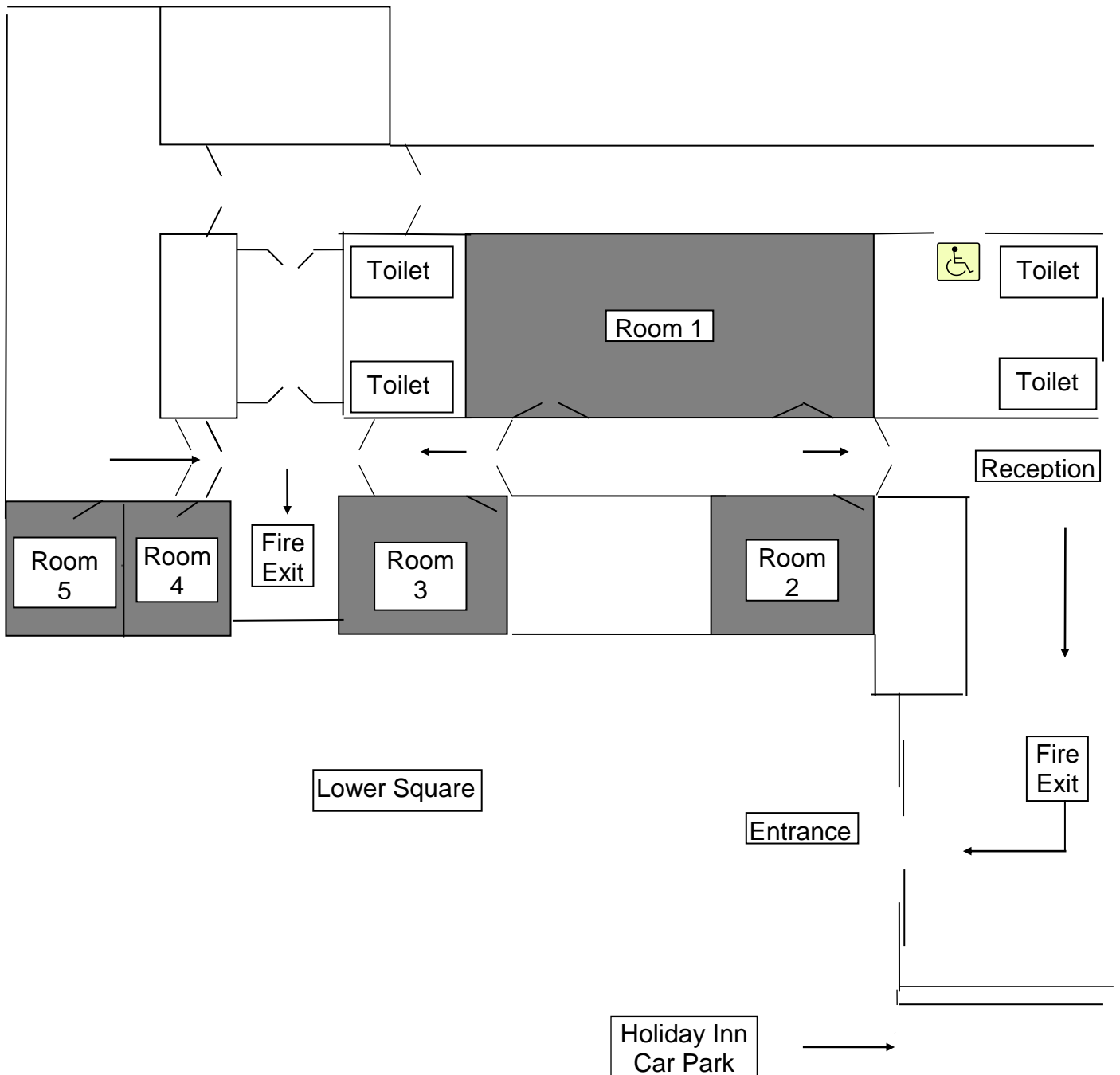
Wandsworth: Councillors Claire Clay, Sue McKinney, Candida Jones, Michael Ryder and Stuart Thom

**CIVIC OFFICES, SUTTON  
GROUND FLOOR MEETING ROOMS**

**FIRE PRECAUTIONS**

If there is a FIRE in the building the fire alarm will sound continuously. Leave the building immediately by the most direct route, either back through reception or the fire exit into Lower Square. Take your coat and any bags with you. Assemble in the car park in front of the Holiday Inn.

First Aid can be obtained from Civic Security in reception.



## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

**3. MINUTES OF THE LAST MEETING** (Pages 1 - 2)

To approve as a correct record the Minutes of the meeting held on 6 December 2016.

**4. APPOINTMENT OF CLERK TO THE BOARD**

To appoint Aimee Wittams-Smith as clerk to the North East Surrey Crematorium Board.

**5. REPORT OF THE SURVEYOR** (Pages 3 - 40)

**6. REPORT OF THE TREASURER** (Pages 41 - 66)

**7. EXCLUSION OF THE PRESS AND PUBLIC**

The following motion should be moved, seconded and approved if the committee wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 Schedule 12A of the Local Government Act 1972.”

**8. ANY URGENT ITEMS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

The Chair must approve the reason for urgency.

**9. DATE OF NEXT MEETING**

The next meeting of the Board will take place on 13 June 2017 at 10am at the North East Surrey Crematorium.