

**North East Surrey Crematorium Board**

**3 December 2019**

**10.00 am at the**

**Civic Offices, St Nicholas Way, Sutton, SM1 1EA**

To all members of the North East Surrey Crematorium Board:-

Chair: Councillor Nick Draper, London Borough of Merton  
Vice-Chair Councillor Vincent Galligan, London Borough of Sutton

Members: Councillor Joan Henry, London Borough of Merton  
Councillor Nigel Benbow, London Borough of Merton  
Councillor Jean Crossby, London Borough of Sutton  
Councillor Michael Ryder, London Borough of Wandsworth  
Councillor Rosemary Birchall, London Borough of Wandsworth  
Councillor Terry Walsh, London Borough of Wandsworth  
Councillor Tony Belton, London Borough of Wandsworth  
Councillor Graeme Henderson, London Borough of Wandsworth

Clerk to the Board  
Civic Offices  
St Nicholas Way  
Sutton  
SM1 1EA

Friday, 22 November 2019

Enquiries to: Sharon Major, Clerk to the Board Tel: 020 8770 4990, Email:  
[committeeservices@sutton.gov.uk](mailto:committeeservices@sutton.gov.uk)

Copies of reports are available in large print on request

# **A G E N D A**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of the last meeting** 3 - 6

To approve as a correct record the Minutes of the meeting held on 10 September 2019.
- 4. Report of the Surveyor** 7 - 22

This report is to provide an update to the board on activities in the quarter to December 2019 relating to the management agreement between North East Surrey Crematorium Board (NESC) and Wandsworth Council. The day to day management responsibilities are carried out on behalf of the Council by Enable Leisure and Culture
- 5. Report of the Treasurer** 23 - 52

This report is provided to allow the Board to consider proposals on Fees and Charges, the Management Agreement Annual Budget, the Board's Annual Budget and the Distribution of Surplus and to provide an update on the work of the External Auditors in relation to the Annual Governance and Accountability Return for the Year Ended 31 March 2019.

**6. Date of next meeting and proposed meeting dates for 2020.**

At the December meeting each year the dates for the quarterly meetings for the following year which are usually held in March, June September and December are agreed.

The following dates are proposed:

Tuesday 10 March 2020  
Tuesday 23 June 2020  
Tuesday 8 September 2020  
Tuesday 8 December 2020.

The date of the next meeting will be a Special meeting to be held on 21 January 2020

**7. Any urgent items brought forward at the discretion of the Chair**

To consider any items which, in the view of the Chair, should be dealt with as a matter of urgency because of special circumstances in accordance with S100B(4) of the Local Government Act 1972.

**8. Exclusion of the press and public**

The following motion should be moved, seconded and approved if the committee wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 Schedule 12A of the Local Government Act 1972.”