

**LONDON BOROUGH OF SUTTON
COUNCIL FORWARD PLAN FROM 1 DECEMBER 2018**



Key Decision	Brief Description	Decision Maker	Committee Date	Reason for Modification (If Applicable)	Officer Contact Details
Assisted Transport Procurement	To set out proposals for the future commissioning of assisted transport to support children and young people with disabilities and additional needs with home to school transport from September 2019 onwards.	People Committee	6 Dec 2018	Approved as Late to Forward Plan: Central to savings targets under consideration.	Commissioning Manager terry.clark@sutton.gov.uk
Consultation on the proposed changes to the registration of Spencer Nursery School	People committee to consider consultation and whether to publish a notice on the proposal to change the registration of Spencer Nursery School	People Committee	6 Dec 2018		Project Officer laura.byrnes@sutton.gov.uk , Head Of Information & Pupil Based Commissioning kieran.holliday@sutton.gov.uk
Local Account	Summary of Adult Social Services delivered and key achievements for 2017/18	People Committee	6 Dec 2018		Assistant Director, People Services (Adult Social Care) - Interim sandra.roche@sutton.gov.uk

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National Funding Formula	The Government is introducing a National Funding Formula for all schools in the country. Local Authorities have discretion, in consultation with Schools Forum, to set local formula factors up until 2021/22 where after the 'hard' national funding formula will remove the role of the Local Authority and Schools Forum. This report covers the approach the Local Authority is taking in the second year of transition.	People Committee	6 Dec 2018	Late to the Forward Plan: Due to administrative oversight.	Head Of Information & Pupil Based Commissioning kieran.holliday@sutton.gov.uk
Ofsted Focus Visit Protection of Vulnerable Adolescents - Progress Update	This report provides a progress update following Ofsted's Focus Visit on the Protection of Vulnerable Adolescents that took place in Sutton on 26 and 27 June 2018. See appendix 1 for full report.	People Committee	6 Dec 2018	Late to the Forward Plan: Administrative oversight - result of a recommendation to report back to committee from September 2018.	Assistant Director, People Services Directorate (Children's Social Care and Safeguarding) jonathan.williams@sutton.gov.uk
Peoples Performance Report	Peoples Performance report which provides an update and oversight of Adults, Children,	People Committee	6 Dec 2018		Data & Intelligence Manager Tel: 020 8770

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	Education and Youth Offending insight for the last quarter.				6054 toby.meller@sutton.gov.uk
Pupil Place Planning Update	To provide an update on (i) the projections for school places in the borough, (ii) an update on the plans that are in place to ensure a sufficiency of school places are provided in the borough, (iii) an update on the latest round of applications for secondary school places in the borough for September 2019.	People Committee	6 Dec 2018	Late to the Forward Plan: Due to administrative oversight.	Head Of Information & Pupil Based Commissioning kieran.holliday@sutton.gov.uk
Sutton Fairness Commission Year 1 Final Report	This report summarises the work undertaken by the Sutton Fairness Commission over the last 18 months. The Fairness Commission is comprised of a number of voluntary and public sector partners (in line with the Sutton Plan). The aim of the Commission was to widen the Council's approach to equalities to involve partners, increase the diversity of those involved and focus on issues identified as important to those partners.	People Committee	6 Dec 2018	Late to the Forward Plan: Due to administrative oversight.	Commissioning and Business Insight Manager simon.breeze@sutton.gov.uk

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	The first issue that the Commission explored was, what a child born today would need to have in place (by 2030) to enable them as a young person to have the best possible future. This report sets out the findings of the Commission's work and proposed next steps.				
Sutton LSCB Annual Report 2017-18	This report presents a detailed account of Sutton LSCB's third year progress against the 3 year (2015-2018) business plan.	People Committee	6 Dec 2018		LSCB Business and QA Officer naomi.dawson@sutton.gov.uk
Update on the SEND Written Statement of Action	This is an update on the progress of the Written Statement of Action to the People's Committee	People Committee	6 Dec 2018		SEND Transformation Lead victor.roman@sutton.gov.uk
Animal Welfare Licensing	A report to seek approval for the introduction of a new scheme of animal welfare licensing.	Licensing Committee	17 Dec 2018		Team Leader - Environmental Control david.kingstone@kingston.gov.uk

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Review of the Licensing Policy	To seek approval for the revised Statement of Licensing Policy	Licensing Committee	17 Dec 2018		Lead Officer - Licensing nick.cloke@kingston.gov.uk
Update to procedures for Licensing sub Committee procedures	Update to procedures for Licensing sub Committee procedures	Licensing Committee	17 Dec 2018		
Customer Access Strategy	The council's strategy for improving customer service whether residents choose to access online, by phone or in person.	Strategy and Resources Committee	14 Jan 2019		Head of Customer Experience rebecca.peck@sutton.gov.uk
Digital Strategy	An update to the Council's Digital Strategy	Strategy and Resources Committee	14 Jan 2019		Head of ICT - Shared ICT Service for Achieving for Children, Kingston & Sutton mark.lumley@kingston.gov.uk

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Portage Spin Out	This paper explores the potential opportunities for Portage to spin out of the local authority. Content includes the business plan, financial plan, and options for new service delivery.	Strategy and Resources Committee	14 Jan 2019		Portage Coordinator, Assistant Director, People Services (Adult Social Care) - Interim sandra.roche@sutton.gov.uk
Council Tax Empty Dwelling Discounts	Report to decide whether to adopt a higher percentage amount of council tax payable for long term empty dwellings up to a maximum percentage of 100%; to decide whether to remove the current 10% discount for empty furnished properties.	Housing, Economy and Business Committee	29 Jan 2019	Moved: Relevant legislation has not yet been enacted.	Assistant Director (Interim), Resources Directorate (Business Services) julie.turner@sutton.gov.uk
Council Tax Reduction Scheme 2019/20	This report describes the outcome of the recent consultation proposing various options for amending the existing Council Tax Reduction Scheme taking into account inflationary increases and makes recommendations to revise the scheme accordingly. The proposed changes do not affect any person of state	Housing, Economy and Business Committee	29 Jan 2019		Assistant Director (Interim), Resources Directorate (Business Services) julie.turner@sutton.gov.uk

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Delivery of phase 2 of the HRA new build programme	Delivery of phase 2 of the HRA new build programme.	Housing, Economy and Business Committee	29 Jan 2019		gill.daw@sutton.gov.uk
Discretionary Business Rate Relief scheme 2019/20 and 2020/21	This report details the level of funding provided by Government for a locally designed Business Rate Relief Scheme and the options considered.	Housing, Economy and Business Committee	29 Jan 2019		Head of Revenues and Benefits (Interim) mark.halls@sutton.gov.uk
Draft Public Realm Guide Supplementary Planning Document	Seek authority to consult on the Draft Public Realm Design Guide	Housing, Economy and Business Committee	29 Jan 2019	Moved: due to further consideration of the issues within the document.	Head of Development Management and Strategic Planning Tel: 0208 770 6119 andy.webber@sutton.gov.uk
Housing Rents and Related Charges 2019/20	To seek Member approval for proposed levels of rent and other charges for 2019/20	Housing, Economy and Business Committee	29 Jan 2019		Housing Strategy and Commissioning Manager trevor.hart@sutton.gov.uk

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Housing, Economy and Business Performance Monitoring	This item is to provide HEB committee with an report of the Performance session that was held prior to the committee.	Housing, Economy and Business Committee	29 Jan 2019		Commissioning Manager Tel: 020 8770 4084 scott.funnell@sutton.gov.uk
Performance management of the Roundshaw estate	A report setting out how Metropolitan Thames Valley have managed the Roundshaw estate over the preceding year and how the commitments to the Council at the time of stock transfer have been maintained	Housing, Economy and Business Committee	29 Jan 2019		Housing Strategy and Commissioning Manager trevor.hart@sutton.gov.uk
Creation of Design and Build Development Subsidiary	To agree proposals for establishing a separate Development Subsidiary of Sutton Living Limited	Sutton Shareholdings Board	5 Feb 2019	Moved: evaluation of tenders for the contractor for the design and build of Wallington Public Hall will not be completed by the meeting, it is intended to synchronise with the report on creation of a design & build	Assistant Director, EHR Directorate (Housing and Regeneration) Tel: 020 8770 4005 simon.latham@sutton.gov.uk

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				subsidiary.	
Encompass LATC Annual Report	2016/17 - First Year of Trading - Encompass Annual Report	Sutton Shareholdings Board	5 Feb 2019	MOVED: Encompass LATC wish to make adjustments to its annual report to reflect recent advice received from the Company's accountants	Assistant Director, EHR Directorate (Housing and Regeneration) Tel: 020 8770 4005 simon.latham@sutton.gov.uk
SDEN Financial Monitoring Report	SDEN Financial Monitoring Report	Sutton Shareholdings Board	5 Feb 2019		Head of Business Development & Regulatory Services amanda.cherrington@sutton.gov.uk
SDEN Performance Review and Risk Register	SDEN Performance Review and Risk Register	Sutton Shareholdings Board	5 Feb 2019		Head of Business Development & Regulatory Services amanda.cherrington@sutton.gov.uk

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Sutton Living Financial Monitoring Report	Sutton Living Financial Monitoring Report	Sutton Shareholdings Board	5 Feb 2019		Assistant Director, EHR Directorate (Housing and Regeneration) Tel: 020 8770 4005 simon.latham@sutton.gov.uk
Sutton Living Performance Review and Risk Register	Sutton Living Performance Review and Risk Register	Sutton Shareholdings Board	5 Feb 2019		Assistant Director, EHR Directorate (Housing and Regeneration) Tel: 020 8770 4005 simon.latham@sutton.gov.uk
Commissioning & Financial Planning 2019-20 to 2022-23	The report seeks approval for the Council's annual Commissioning & Financial Plan for 2019/20 to 2022/23.	Strategy and Resources Committee	11 Feb 2019		Resource Planning & Monitoring Manager toby.joseph@sutton.gov.uk
Q3 Performance and Finance Report	Financial and performance update for Quarter 3 2018-19 against agreed budget and performance targets	Strategy and Resources Committee	11 Feb 2019		Head of Commissioning Support Tel: 020 8770 5141 sam.barker@sutton.gov.uk,

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					Resource Planning & Monitoring Manager toby.joseph@sutton.gov.uk
Better Care Fund Update	Update to committee on Better Care fund to be prepared by Terry Clarke and Lindsey Hernandez	Health and Wellbeing Board	4 Mar 2019		Commissioning Manager terry.clark@sutton.gov.uk
Sutton Health and Care	Update on implementation of Sutton Health and Care at Home Service and proposed Performance Framework for 2019/20.	Health and Wellbeing Board	4 Mar 2019		Commissioning Manager terry.clark@sutton.gov.uk
Peoples Performance Report	Peoples Performance report which provides an update and oversight of Adults, Children, Education and Youth Offending insight for the last quarter.	People Committee	14 Mar 2019		Commissioning and Business Insight Manager Tel: 0208 770 4426 benjamin.bennett@sutton.gov.uk
Spencer Nursery School	To provide an update following consultation.	People Committee	14 Mar 2019		Project Officer laura.byrnes@sutton.gov.uk

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Sutton Joint Carers Strategy	This Strategy sets our joint plan and commitment to improve outcomes for all Carers resident in Sutton over the next four years.	People Committee	14 Mar 2019		Commissioning Manager terry.clark@sutton.gov.uk
Management Agreement between the Council and Sutton Housing Partnership	To submit for approval a revised management agreement between the Council and SHP	Housing, Economy and Business Committee	19 Mar 2019	Moved: To ensure sufficient time for engagement with the regulator of social housing.	Housing Strategy and Commissioning Manager trevor.hart@sutton.gov.uk