

# **NONSUCH PARK JOINT MANAGEMENT COMMITTEE**

**26 JANUARY 2015**

10.00 hours

**NONSUCH MANSION HOUSE**

**CONTENTS**

## **PART ONE (OPEN TO THE PRESS AND PUBLIC)**

Members of the public may speak on items listed in Part 1 of the agenda subject to prior arrangement with the Democratic Services Officer, Lisa Jewell, by 12 noon on the day prior to the meeting. Contact 01372 732000.

**Prior to the commencement of the meeting a period of 15 minutes will be allowed to enable members of the public, who have pre-registered, the opportunity to ask questions. For further details contact Lisa Jewell, Democratic Services Officer on 01372 732000**

**01 ADJOURNMENT FOR PUBLIC SPEAKING – IF REQUIRED**

**02 MINUTES**

The Committee is asked to agree the minutes of the meeting of the Joint Management Committees held on 20 October 2014 and to authorise the Chairman to sign them.

**03 DECLARATIONS OF INTEREST**

Members are asked to declare the existence and nature of disclosable pecuniary interests in respect of any item of business to be considered at the meeting.

**04 BUDGET 2015/16**

This report seeks approval to the Joint Management Committee's budget for 2015/16

**05 HABITAT MANAGEMENT PLAN – DRAFT PLAN**

To provide the Committee with the draft version of the Nonsuch Park Habitat Management Plan 2015-2020.

**06 PROGRESS REPORT – JANUARY 2015**

A report to inform the Joint Management Committee on the current position on ongoing items.

**07 EVENTS IN THE PARK**

To advise the Joint Management Committee of events which have previously been approved and new applications that have been received for 2014

**08 FUTURE REPORTS/INFORMATION FOR THE JOINT MANAGEMENT COMMITTEE – JANUARY 2015**

This item reports on issues which have previously been raised with the Committee and

which there is an intention to report on at future meetings

**09 DATES OF FUTURE JMC MEETINGS**

A report giving the proposed dates of JMC meetings for the Municipal year 2015/16

**10 EXCLUSION OF PRESS AND PUBLIC**

Under Section 100(A) (4) of the Local Government Act 1972, the Committee may pass a resolution to exclude the public from the Meeting for Part Two of the Agenda on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 and 2 of Schedule 12(A) to the Act (as amended) and that pursuant to paragraph 10 of the said Schedule 12(A) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART TWO (CLOSED TO THE PRESS AND PUBLIC)**

**NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPHS 3 AND 10 OF PART 1 AND 2 OF SCHEDULE 12(A) OF THE LOCAL GOVERNMENT ACT 1972 (AS AMENDED)**

**11 CONFIDENTIAL MINUTES**

The Committee is asked to agree the confidential minutes of the meeting of the Joint Management Committees held on 20 October 2014 and to authorise the Chairman to sign them. These minutes will not be published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. It is likely to cover "information relating to the financial or business affairs of any particular person (including the authority holding that information)".

**12 PROGRESS REPORT ON CONFIDENTIAL ITEMS – JANUARY 2015**

A report to inform the Joint Management Committee on the current position regarding progress on ongoing issues. This report will not be published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. It is likely to cover "information relating to the financial or business affairs of any particular person (including the authority holding that information)".

**PART ONE (OPEN TO THE PRESS AND PUBLIC)**

**DECLARATIONS OF INTEREST**

Members wishing to seek the guidance of the Monitoring Officer in deciding whether or not they should declare an interest in any item of business on the Agenda are asked to do so well in advance of the meeting.

**02 MINUTES**

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 20 October 2014 and to authorise the Chairman to sign them.

**03 DECLARATIONS OF INTEREST**

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

**Minutes of the Meeting of the NONSUCH PARK JOINT MANAGEMENT COMMITTEE  
held on 20 OCTOBER 2014**

---

**PRESENT-**

Councillors Mary Burstow (Chairman); Richard Broadbent, Graham Dudley, Nigel Pavey, Michael Teasdale Graham Whitham

In attendance: Frances Wright, Gerald Smith and Paul Airey (representing the Nonsuch Volunteers)

Officers present: Frances Rutter (Clerk), Lee Duffy (Treasurer), Dominic Aslangul, Lisa Jewell, Peter Steele, Chris Stone, Samantha Whitehead

---

(17) PUBLIC SPEAKING. A members of the public spoke to the Committee:

Sally Williams gave the Committee an update on the progress of the volunteer work clearing Goldenrod from Warren Farm. This work was being carried out by a group of volunteers including some from McDonalds and some from Park Run but a formal named group had not been established. A regular timetable for the work had been established. Members advised Ms Williams that if a formal volunteer group was formed they could apply for neighbourhood grant from the LBS. Members thanked Ms Williams for all her and the groups work and asked her to provide updates at future Committees and also their timetable.

Ms Williams then asked if more bins for dog waste could be provided in Warren Farm – the Streetcare Manager agreed to do this but reminded the committee that there were no longer bins specifically for dog waste; just general bins.

Lastly Ms Williams asked about the gate into the park from Nonsuch high school. She reported that this was often left open on Saturdays and Sundays. Members asked officers to write to the school requesting that the gate is locked outside of school hours.

The advisor to the Committee and representative of Nonsuch Watch, Frances Wright asked the committee a question about the historic deeds relating to the park and specifically to land at London Road Lodge. The Clerk replied that the primary document relating to the Park was the most recent lease from Surrey County Council.

- (18) MINUTES. The Minutes of the Meeting of the Nonsuch Park Joint Management Committee held on 30 June 2014 were agreed as a true record, with a request to add a request for more information regarding a dog control order to the list in future reports
- (19) DECLARATIONS OF INTEREST. In the interests of openness and transparency Councillors Mary Burstow, Mike Teasdale and Nigel Pavey declared that they were members of the Friends of Nonsuch
- (20) MID YEAR BUDGET MONITORING 2014/15. The Committee received a report on the mid-year budget review for 2014/15 and noted the indicative budget position of 2015/16 of a £8800 surplus. Members also noted that there had been no issues with the 2013/14 audit and that the internal auditors had informed the external auditors of this.

Members discussed the Risk Register and noted that the assigned levels of risk were based on the likelihood and impact of the risk occurring, and that the risks were assessed in terms of financial planning, but that Members could suggest changes to these levels. Members highlighted the importance of the new risk regarding car parks NJMC4. They also suggested that NJMC6 – The risk of a lack of resource to fund Management Plan should be changed to medium risk. Members discussed NJMC 5 – The risk of failure to maintain income levels from tenancies within the park – and noted the Property and Estates Manager was currently discussing the Bovingdons lease. The Committee noted that the risk register was updated annually and that if financial situations changed this would be reflected in the assigned levels of risk.

The Committee discussed other ways of funding projects in the park and Mansion House and noted that grant monies were available from different sources. It was noted that the JMC was intending on bidding for Heritage Lottery Funding, but other grants were also available. LBS contractor Virador had grant money available but the bid had to come from interested organisations, not local authorities. Members noted that match funding was often required to gain such funding.

The Committee noted that the potential leasee of London Road Lodge was still interested in the property but that a new Planning Application had not yet been received

The Committee agreed the recommendations from the report and;

- 1) Noted the mid-year financial position.
- 2) Agreed the expenditure requested by the Friends of Nonsuch Park at a cost of £21,500.
- 3) Provided advice on the preparation of the budget for 2014/5.
- 4) Agreed the risk register as at October 2014.

- (21) NONSUCH PARK MANAGEMENT PLAN. The Committee received the report on the Nonsuch Management plan and noted the annexes regarding The Park Visitor Survey, The Green Flag award, the updated Park Management Plan and the template for a revised Park management plan. Members congratulated Officers on the management plan and the visitor survey and on the success of the green flag award assessment. Members suggested that the relevant committees for each borough should be made aware of this report and that councillors from both boroughs should be invited on a tour of the park.

Councillors and Officers were happy with the visitor survey and felt that the response rate was successful. Gerald Smith and Frances Wright expressed concerns regarding the number of responses, the delivery and availability of the questionnaires and possible skewing of the figures by the response mainly coming from people very local to the park.

Members discussed the proposed heritage lottery funding bid and its requirement for a 10 year management plan and the template provided. Members noted the timescale, amount of work involved and match funding of 10% required to make the bid. Members asked for the section of the report referring to the HLF working group to be made into a recommendation.

Members suggested that the park by-laws be reviewed as part of this project. They stressed the importance of volunteer groups and of investigating any possible funding sources.

Members agreed the recommendations from the report and added a fifth recommendation:

1. The Joint Management Committee noted the results of the 2014 Visitor Survey.

2. The Joint Management Committee noted the results of the 2013/14 Green Flag Assessment.
  3. The Joint Management Committee notes the results of the 2009-14 Action Plan.
  4. The Joint Management Committee agrees to the Management Plan being updated as part of the HLF bid process by the members of the HLF Working Party.
  5. That the Committee agree to the previously appointed Councillors (Mary Burstow and Michael Teasdale) to meet bi-monthly with key stakeholders, the Streetcare Manager and LBS Assistant Parks Manager and Democratic Services Officer to develop the new Management Plan and bid submission and provide regular updates to the Committee via a dedicated agenda item.
- (22) DITCH AT REAR OF WICKHAM AVENUE. The Committee received a report on the work proposed to alleviate the flooding to properties in Wickham Avenue. The Committee noted that an initial spend of £2,280.00 was proposed to do a mechanical clearance of the ditch and that quarterly checks followed by manual clearance if necessary would be made after that. Officers explained that this was the most effective plan and that volunteers could help park staff with the quarterly manual clearance. Officers said that they would ensure that work was not done in the bird nesting season. Members noted the proposed bridge and it was asked if this could have a hand rail. Members requested that an update report was brought to the Committee in April 2015 and accordingly agreed the recommendations:
1. That the Joint Management Committee noted the contents of the report.
  2. That the Joint Management Committee supported the proposal to alleviate the flooding problem affecting the back gardens of properties in Wickham Avenue using £2,280 of monies held within the 2014/15 Nonsuch Park JMC revenue budget.
- (23) MAINTANENCE PLAN. The Committee noted the report on the Maintenance Plan and the proposed interim maintenance report. Member's noted that the interim report would provide an overview of work completed and work still outstanding since 2009 and the current condition of the main buildings. The Property and Estate Manager explained that this was the most cost effective way to proceed and that the results of the interim report would be brought to the JMC meeting in January 2015. The JMC approved the recommendation of the report and approved that the interim report be brought to the next JMC meeting.
- (24) FLAT 3 – MANSION HOUSE. The Committee noted the content of the report on Flat 3 of the mansion House and agreed that the Property and Estates Manager should investigate the leasing options available and report these to a future committee.
- (25) WALNUT GROVE. The Committee noted the proposal of the Epsom & Ewell Tree advisory Board to plant a walnut grove in the park. The Committee agreed this proposal and requested that a letter of thanks was sent to Mike Ford, the Chairman of the Tree Advisory Board.
- (26) PROGRESS REPORT – OCTOBER 2014. The JMC noted the progress report that provide an update on the following issues;
- Habitat Management Plan – Members noted that this will be brought to the January 2015 JMC meeting

Farmer Memorial – Members noted the information in the report and requested that an update be brought to the next meeting. A question was asked about who is responsible for the memorial at the London Road Gate, Officers said they would check.

Update on Signage – Members noted that ‘Keep Off The Grass’ Signs had been fixed in place in the Formal Gardens. Officers explained that these were primarily to keep people off the flowerbeds and the grass in front of the mansion house when used by wedding guests. The Committee had a discussion regarding whether or not there was a need to enforce this rule elsewhere in the formal gardens and also the reality that it would be difficult and expensive to carry out such enforcement. The Committee noted this discussion but did not propose any further action.

- (27) EVENTS IN THE PARK. The JMC noted the calendar of future events. Members noted the feedback received regarding high levels of noise from the annual St Raphael’s Music in the Park event and asked Officers take action to monitor these noise levels at future such events. The Committee noted the success of Nonsuch Park Awareness Day.
- (28) FUTURE REPORTS/INFORMATION FOR THE JOINT MANAGEMENT COMMITTEE – OCTOBER 2014. The Committee agreed the information in the report relating to items that the JMC wished to consider in the future and asked for reports on the following subjects to be added; Interim Maintenance Plan (April 2015), Dog Control (April 2015), Flat 3 Mansion House (April 2015), Wickham Avenue Ditch (January 2015), Review of Byelaws.
- (29) EXCLUSION OF PRESS AND PUBLIC. The Committee resolved to exclude the press and public for the remainder of the meeting on the grounds that the business involved the likely disclosure of exempt “information relating to the financial or business affairs of any particular person (including the authority holding that information)” and “information in respect of which a claim to legal professional privilege could be maintained in legal proceedings” as defined in paragraphs 3 of Part 1 and 2 of Schedule 12A to the Local Government Act 1972 (as amended) and pursuant to paragraph 10 of the said Schedule 12A the public interest in maintaining the exemption outweighed the public interest in disclosing the information.
- (30) CONFIDENTIAL MINUTES The Confidential Minutes of the Nonsuch Park Joint Management Committee held on 30 June 2014 were agreed as a true record and signed by the Chairman.
- (31) PROGRESS REPORT ON CONFIDENTIAL ITEMS – OCTOBER 2014

*The meeting began at 10.00am and ended at 12.00pm*

**Mary Burstow**  
Chairman

**BUDGET 2015/16**

Report of the: Treasurer to the Committee  
Contact: Lee Duffy  
Annexes/Appendices (attached): Annexe - Detailed Estimates  
Other available papers (not attached): None

**REPORT SUMMARY**

**This report seeks approval to the Joint Management Committee's budget for 2015/16 and recommends precepts to be levied upon the constituent authorities.**

**RECOMMENDATION**

*Notes*

**It is recommended that:-**

- (1) The Joint Management Committee's revenue budget for 2015/16 is agreed as set out in the Annexe 1 to this report.**
- (2) Contributions of £97,400 are sought from both Epsom and Ewell Borough Council and the London Borough of Sutton for the financial year 2014/15.**

**1 Introduction**

1.1 This report provides:-

- A latest estimate of income and expenditure for the current financial year 2014/15
- A recommended budget for 2015/16

**2 Forecast for 2014/15**

2.1 The latest forecast of expenditure and income for the current year is included in Annexe 1.

2.2 The forecast net expenditure of £193,640 is £5,160 below budget. The main reasons for this variance is due to the increase in pension contributions and additional income from service charges.

- 2.3 It is anticipated that the works agreed to be funded from the Building M&E budget (£63,500) will be completed by the end of March 2015 however there is a risk that this work cannot be completed before the year end in which case the provision will be held in the working balance and charged into the 2015/16 accounts.
- 2.4 Subject to this caveat, the forecast of the working balance at the year-end is approximately £142,000.

**3 Budget for 2015/16**

- 3.1 The Committee's estimates for 2015/16 are also attached in Annexe 1.
- 3.2 Net expenditure is forecast at £189,940, a decrease of £8,860 on the 2014/15 original budget.
- 3.3 The budget position for 2015/16 detailed at Annexe 1 is summarised below:-

	£000
Grounds Maintenance	99
Mansion House Maintenance	103
Staffing and central expenses	154
Less: Rent and other Income	(166)
<b>Net Expenditure</b>	<b>190</b>
Contributions from LBS/EEBC	(195)
<b>Budget Surplus</b>	<b>5</b>

- 3.4 The estimates have been prepared using the following assumptions:-
- 3.4.1 Grounds Maintenance: General maintenance and patrolling are carried out by the Epsom and Ewell Borough Council's operational services division.
- 3.4.2 Tree Maintenance: A provision of £12,300 has been made for the tree maintenance which reflects a saving due to the reduced price on the new contract. This will enable works to be completed at the same level as performer under the previous contract.

- 3.4.3 Planned Property Maintenance: Provision has been continued for maintenance to be carried out by Epsom and Ewell's facilities management contractor.
- 3.4.4 Backlog Maintenance and Repairs: The draft budget for 2015/16 includes a provision of £60,000 towards on-going maintenance of properties in the park.
- 3.4.5 Rent: The budget assumes rent income from occupied staff properties and from the lease of the ground floor of the Mansion House. Income has also been included from the temporary (two year) letting of the vacant flat in the Mansion House.
- 3.4.6 New Tenancies: The committee will receive rent income from the Nursery Lodge with effect from the start of May 2015.
- 3.5 The current downside for financial risk remains the condition of the buildings, especially the Mansion House, as well as roads and parking surfaces. In the current year the Mansion House roof is being repaired and some surface repairs are being carried out. .
- 3.6 The Tractor Shed has been identified as a building in need of urgent works to meet current health and safety standards a report on the levels of works required will be submitted to the next meeting of this committee.
- 3.7 The budget includes a provision of up to £5,000 for contribution to LB Sutton staffing costs should LBS provide the lead on a grant bid for repairs to the Mansion House or other bids that lever in external investment.
- 3.8 A provision of £4,000 has been made to enable work on the Habitat Management Plan.

### Contributions

- 3.9 The draft estimates for next year show a budget surplus of £5,000 after making no increase in Borough contributions in 2015/16. The JMC will request that contributions of £97,400 be sought from each Borough for 2015/16.
- 3.10 Price inflation at November 2014 was 1% (consumer price index).
- 3.11 Variations in income can be calculated at £1,900 for each 1% increase or decrease in contribution levels.
- 3.12 Contributions are subject to confirmation by the Borough's who have yet to finalise their budgets for 2015/16. Both Councils will experience further reduction in core government grant funding next year.

Working Balance

3.13 The JMC's estimated working balance at 31 March 2015 is £142,179 and £4,870 surplus for 2015/16.

**4 Repairs and Renewals Fund**

4.1 The balance of the fund at 31 March 2014 was £16,053. No contributions are budgeted for 2014/15 or planned for 2015/16.

**5 Risk Assessment**

5.1 The main risks that the JMC has been managing, as previously identified are:-

- Funding needed for major repairs and maintenance
- Vacant properties / loss of rent
- Lack of resource to fund Management Plan

**6 Audit of the Accounts 2014/15**

6.1 The external auditors, BDO LLP, have completed the audit of the accounts for the year ended 31 March 2014.

6.2 No changes are required to the financial position for 2014/15 as reported in June 2014.

**7 Conclusions**

7.1 The JMC's financial position continues to improve with additional revenues from lettings being utilised to address the highest priority property repairs.

7.2 The budget strategy entails using operational cost savings and extra rent income to carry out phased repairs, so that the condition of property in the park can be improved over time, and to seek external funding for assistance with major works needed to the Mansion House.

7.3 No increase in contributions will be requested from both councils for 2015/16.

**NONSUCH PARK JMC - 2015-16 ESTIMATES**

	<b><u>2013/14</u></b>	<b><u>2014/15</u></b>	<b><u>2014/15</u></b>	<b><u>2015/16</u></b>
	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Forecast</u></b>	<b><u>Estimate</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Expenditure</u></b>				
<b><u>Grounds</u></b>				
Planned Building Maintenance Contract	5,006	3,800	3,740	3,800
Electricity	965	1,500	1,000	1,000
Gas	1,248	200	1,200	1,200
Business Rates	855	0	0	0
Council Tax	1,037	0	3,430	3,500
Water charges - metered	1,082	800	1,000	1,100
Maintenance of grounds	704	800	120	800
Maintenance of notice boards - Note 1*	0	0	4,500	0
Plants Seeds and fertiliser	500	500	500	500
Emptying dog bins	3,100	3,200	3,200	3,200
Maintenance of roads	10,053	15,000	15,000	15,000
Living woodland expenses	1,775	6,553	6,550	6,560
TM contract scheduled works recharges	12,461	12,300	12,300	12,300
NJMC Grounds/Backlog maintenance cost	2,041	0	0	0
Petrol diesel & oil	0	3,800	3,800	3,800
Purchase of plants	1,145	4,000	3,500	4,000
Transport insurance	1,200	1,400	1,400	1,400
Transport fleet recharge	0	0	0	0
OP. equipment & tools : Repair & Maintenance	2,730	3,000	3,000	3,000
Hire of Bins	3,263	3,400	3,370	3,400
Purchase of memorials	7,809	6,000	6,000	6,000
Contract cleaning	3,145	0	0	0
Habitat management plan	0	4,000	4,000	4,000
Transport fleet SLA	21,600	22,000	22,000	22,000
Insurance recharges	2,250	2,600	2,600	2,600
<b>Sub-Total</b>	<b>83,966</b>	<b>94,853</b>	<b>102,210</b>	<b>99,160</b>
<b><u>Mansion House</u></b>				
Vandalism repairs	297	0	50	0
Kier Engineer and fabric	5,240	9,700	10,500	10,500
Building and M&E maintenance works - Note 2*	31,645	60,000	63,500	60,000
PPM (m&e bm) recharged	5,028	0	0	0
Electricity	11,653	10,400	10,400	10,400
Gas	3,515	2,500	5,000	5,000
Council Tax	0	0	1,410	1,440
Cleaning consumables	40	0	0	0
Kier Cleaning Contract recharges	1,351	2,700	2,700	2,700
Insurance recharges	11,250	12,900	12,900	12,900
<b>Sub-Total</b>	<b>70,019</b>	<b>98,200</b>	<b>106,460</b>	<b>102,940</b>
<b><u>Central Expenses</u></b>				
Additional pension contribs - Note 3*	6,143	8,800	18,000	22,000
Clothing & uniforms	0	200	200	200
General office expenses	1,110	1,500	1,500	1,500
LB Sutton management charges	0	5,000	5,000	5,000
External Audit	835	900	830	900
Insurance recharges	750	900	900	900
Internal audit recharges	362	500	500	500

EEBC Operational Grounds Maintenance Recharge	90,000	92,000	92,000	92,000
EEBC Management and Overhead Costs	30,000	31,000	31,000	31,000
	<b>129,200</b>	<b>140,800</b>	<b>149,930</b>	<b>154,000</b>
<b>Gross Expenditure</b>	<b>283,185</b>	<b>333,853</b>	<b>358,600</b>	<b>356,100</b>
<b>Income</b>				
other government grant income	-1,775	-6,553	-6,550	-6,600
NJMC Grounds/Contribution from other	-11,663	0	-8,810	0
NJMC Grounds/Miscellaneous income - Note 4*	-600	-6,000	-6,000	-1,500
NJMC Grounds/Memorial receipts e.g Pa	-7,369	-6,500	-6,500	-6,500
NJMC Grounds/Licence	-500	0	0	0
NJMC Grounds/Gas charges recovered	-1,584	0	0	0
NJMC Grounds/Water charges recovered	-291	0	0	0
NJMC Mansion House/Insurance recovered	-862	0	-860	-900
NJMC Mansion House/Catering lettings	-79,167	-80,000	-88,330	-88,330
NJMC Mansion House/Service charges	-12,595	-12,800	-24,380	-27,800
NJMC Mansion House/Licence to occupy (premi	-625	0	-130	-130
Hire charges	-3,000	0	-3,000	-3,000
Miscellaneous income	-766	0	0	0
Staff property rent	-12,416	-12,600	-9,800	-9,800
Nursery Lodge	0	0	0	-11,000
Rent of flats - Note 5*	-7,620	-9,000	-9,000	-9,000
Interest on balances	-1,905	-1,600	-1,600	-1,600
	<b>-142,738</b>	<b>-135,053</b>	<b>-164,960</b>	<b>-166,160</b>
<b>Net Expenditure</b>	<b>140,447</b>	<b>198,800</b>	<b>193,640</b>	<b>189,940</b>
<b>Precepts:</b>				
Precept to be levied on EEBC	-95,500	-97,400	-97,400	-97,400
Precept to be levied on LB Sutton	-95,500	-97,400	-97,400	-97,400
	<b>-191,000</b>	<b>-194,800</b>	<b>-194,800</b>	<b>-194,800</b>
<b>Surplus (-) / Deficit in Year</b>	<b>-50,553</b>	<b>4,000</b>	<b>-1,160</b>	<b>-4,860</b>
Balance b/fwd. 1 April	90,466	141,019	141,019	142,179
Balance c/fwd. 31 March	141,019	137,019	142,179	147,039

**NOTES\***

Note 1 - Project and funding carried forward from 2013/14

Note 2 - Additional funding for 2014/15 agreed at Oct'14 meeting

Note 3 - To be funded from the working balance as per June Meeting.

Note 4 - To be funded from the working balance as per June Meeting.

Note 5 - Rental income from 5th May 2015

**HABITAT MANAGEMENT PLAN – REVIEW OF DRAFT PLAN**

Report of the: Streetcare Manager  
Contact: Samantha Whitehead  
Urgent Decision?(yes/no)  
If yes, reason urgent decision required:  
Annexes/Appendices (attached):  
Other available papers (not attached): Draft Nonsuch Park Habitat Management Plan and Action Plan 2015-2020  
Nonsuch Park Habitat Management Plan 2006

**REPORT SUMMARY**

**To provide the Committee with the draft version of the Nonsuch Park Habitat Management Plan 2015-2020**

**RECOMMENDATION (S)**

*Notes*

**(1) That the Joint Management Committee review and note the contents of the draft Nonsuch Park Habitat Management Plan and Action Plan 2015-2020 and provide any amendments if required.**

**1 Background**

- 1.1 The Habitat Management Plan for Nonsuch Park was originally written in June 2006 by the Surrey Wildlife Trust. The plan sought to consolidate all previous surveys and information which had been generated through various sources and was ordered to specifically look at the wildlife and habitat value of the site and make appropriate suggestions for the parks future habitat management.
- 1.2 In 2014, the Joint Management Committee agreed for an update to the Plan to be carried out by Ecologist, Peter Howarth of Epsom & Ewell's Countryside Team.

**2 Highlights of the Updated Plan**

- 2.1 During the course of 2014 Peter attended Nonsuch on numerous occasions to survey the site and review the existing management plan. Peter assessed the progress with the existing plan and developed new recommendations where necessary.
- 2.2 The following surveys were carried out as part of the review process:

- 2.2.1 Extended phase one habitat survey
- 2.2.2 Pond invertebrate survey
- 2.2.3 Meadow condition surveys
- 2.3 Peter established that Nonsuch continues to be a good resource of flora and fauna as the forthcoming review of the last 20 years by Dr June Chatfield for the London Natural History Society reveals with many new records of plant, fungi and animals obtained.
- 2.4 Overall Peter recommends that the management of the site should continue as set in the previous plan. One important area is continuing emphasis on the cutting and clearing of the meadows. This was stated in the previous plan as an important factor. This is backed a condition assessment of the meadows revealing them to be quite high in plant species richness but not be in favourable condition due to a lack of species diversity. The collecting of the cuttings either through haymaking or some other means would help to redress there condition
- 2.5 The main changes to the existing plan are outlined below:
  - 2.5.1 Active woodland management including coppicing has begun since the last plan and is continuing
  - 2.5.2 Pond maintenance work especially Round Pond including fencing the pond and some clearance of tree to reduce shading should be carried out
  - 2.5.3 Scrub control in Cherry Orchard Farm and Bomb Hole Field, whilst scrub is a good habitat, in order to prevent further loss of the grassland in these areas the scrub needs to be controlled to prevent further encroachment and a good grass scrub mix to be maintained.

### **3 Conclusion and Recommendations**

- 3.1 That the Joint Management Committee review the draft Habitat Management Plan 2015-2020 and advise of any changes that may be required before the document is finalised and implemented.

**PROGRESS REPORT – JANUARY 2015**

Report of the: Streetcare Manager, and Estates Manager -EEBC  
Assistant Parks Manager -LBS

Contact: Samantha Whitehead/ Chris Stone  
Dominic Aslangul

Urgent Decision?(yes/no)

If yes, reason urgent decision required:

Annexes/Appendices (attached): Annexe 1: Nonsuch Watch Butterfly Survey  
Annexe 2: Nonsuch Watch Bat Survey  
Annexe 3: The Meadow Project - Timetable

Other available papers (not attached):

**REPORT SUMMARY**

**A report to update the Joint Management Committee on the progress of outstanding matters.**

**RECOMMENDATION (S)**

1. That the Joint Management Committee notes the progress of the following:
  - Heritage Lottery Fund
  - Wickham Avenue Ditch
  - Farmer Memorial
  - Update from Volunteer Groups
  - Flat 3 Mansion House

*Notes*

**1 Wickham Avenue Ditch**

- 1.1 In early November 2014, an approved contractor undertook clearance of debris and flytipping from the ditch. Residents were notified in writing prior to the commencement of works. The parks staff will in future inspect the ditch on a quarterly basis to check for any flytipped material.
- 1.2 The Streetcare Manager is in discussions with the Nonsuch Voles regarding building a suitable bridge over the ditch near the culvert.

**2 Heritage Lottery Fund Bid**

- 2.1 Councillors Mary Burstow and Michael Teasdale met with the Streetcare Manager, LBS Assistant Parks Manager and Democratic Services Officer for the first time in December 2014 to discuss the Heritage Lottery Fund bid. Possible projects for consideration included raising awareness of the historical elements of the park, enhancements to the Formal Gardens and improvements to access and infrastructure. The next meeting in January 2015 will examine in more detail how possible project ideas could fulfil the HLF's Parks for People assessment criteria. It is expected that key stakeholders will then be invited to attend a working group party meeting in Spring 2015 to discuss and agree which proposals could form part of the future bid. Further development of the Stage One application will be dependent upon the level of match funding that can be identified by the JMC as contribution funding towards the proposals, as well as the resources available to prepare such a bid.

**3 Farmer Memorial**

- 3.1 A verbal update will be given at the meeting

**4 Update from Friends of Nonsuch**

- 4.1 The Friends work to repair the Gardener's Bothy Wall is now complete and JMC Members were very pleased to visit the restored wall after the last JMC meeting.

**5 Update from Nonsuch Watch**

- 5.1 Nonsuch Watch continue to take an active interest in the wildlife and habitat of the Park and Warren Farm. Over the past year Nonsuch Watch members have carried out butterfly surveys in Warren Farm, please see Annexe 1 and commissioned a Bat Survey from an independent ecological consultant, please see Annexe 2. These surveys are vital for keeping records up to date and complement the Habitat Management Plan.

**6 Update from Nonsuch VOLES**

- 6.1 In the Mansion House garden the Voles have undertaken a variety of tasks:-
- In the flower beds, we assisted Park staff with the planting of the Spring bedding and also helped with the elevation of the round bed, which should enable feature bedding to be displayed even more effectively.
  - The usual maintenance work continued, with weeding, edging and planting of donated shrubs around the garden.
  - For the third year, we have carried out Winter renovation pruning of the lilacs.
  - There was also further improvement work in the Pinetum, removing bramble and tree debris to enable the specimen trees to be shown to good effect.
- 6.2 The woodland group has made good progress in this Winter's coppicing area, in accordance with the woodland management plan. This is a continuation of the work in The Wood from previous years, near the boundary with Cheam Park. Some volunteers continue to make small items of wood-craft which are sold to help raise funds.
- 6.3 The bridge by the balancing pond has been completed

- 6.4 The number of members continues to grow, and we now have 23 volunteers who regularly attend either the garden or woodland tasks, or both. Records from 2014 show that the Voles donated 3,300 hours of practical task work to the Park last year.

**7 Update from The Meadow Project**

- 7.1 Following the final volunteer day in November with Nonsuch parkrun, The Meadow Project has taken a break until May when they will resume following the timetable (see annexe 3). The timetable runs on a 2/3 week schedule, and is in partnership again with Nonsuch parkrun who have been of great help this year. A family day is planned to offer some fun educational activities for the kids and also a community picnic at the end of the season.
- 7.2 There were two planning meetings before Christmas, one with Julia Gallagher at the Volunteer Centre in Epsom and also with the new manager of Warren Farm, Jean Frame, and the previous manager Simon Bateman and Rebecca Tay the volunteer co-ordinator. The project is to be registered on the DO IT volunteering website and also will in future be fully insured though the Woodland Trust volunteer programme. There is now a Facebook site - The Meadow Project, an email address meadowprojectnonsuch@gmail.com and there will be some posters and leaflets to try and make the local park-using population aware of the group.
- 7.3 We are also planning to broaden the corporate volunteer initiative which Cllr Burstow started last year. Waitrose Epsom/and Cheam who are on board for this year and McDonalds are planning on coming back too. Jean Frame the WT manager and Rebecca Tay the volunteer coordinator are also interested to coming to the Park Awareness Day in September.

<b>Warren Farm Butterfly Sightings – 2014</b>															
			UKBMS Week:	1	2	3	4	5	6	7	8	9	10	11	12
25	Weeks	Total	Date:	01/Apr	11/Apr	16/Apr	26/Apr	30/Apr	N/R	16/May	20/May	01/Jun	08/Jun	12/Jun	20/Jun
Species	Seen	Seen	Temperature:	20	16	17	15	19		22	20	20	24	24	21
Small / Essex Skipper	7	590													5
Large Skipper	8	79												1	2
Brimstone	12	50		3	4	10		18		4		1	2	3	1
Large White	9	12						1		1					
Small White	18	58		1	1	7		6		4	1	1		1	
Green-veined White	4	4													
Orange Tip	2	3					1	2							
Small Copper	11	23													2
Small Blue	6	25								2		3	7	9	
Brown Argus	7	13													
Common Blue	15	72								1	2	4	5	3	2
Holly Blue	3	4				1					1				
Red Admiral	6	8													1
Painted Lady	1	1													
Small Tortoiseshell	10	35		5	1	1						1	2	2	10
Peacock	10	51		8	13	7	1	8		8		1	1	3	
Comma	13	27		2						2					1
Speckled Wood	22	105			4	4		2		6	1	2	2	5	2
Marbled White	7	339													12
Gatekeeper	7	151													
Meadow Brown	16	851											4	18	70
Ringlet	7	285													20
Small Heath	1	1													
White-letter Hairstreak	0	0													
Brown Hairstreak	1	1													
Observations:		2,788		19	23	30	2	37	0	28	5	13	23	47	126
Species:	24			5	5	6	2	6	0	8	4	7	7	10	11
<b>Recorder: Peter Camber (a member of Nonsuch Watch and Butterfly Conservation)</b>															

13	14	15	16	17	18	19	20	21	22	23	24	25	26	
24/Jun	01/Jul	12/Jul	16/Jul	24/Jul	29/Jul	06/Aug	15/Aug	21/Aug	28/Aug	3/Sept	9/Sept	18/Sept	25/Sept	
23	20	23	25	26	26	24	18	18	20	22	20	23	19	
10	80	180	214	86	15									Small / Essex Skipper
3	11	43	11	7	1									Large Skipper
				1	2		1							Brimstone
	1	1	2	2	2			1			1			Large White
2		10	6	2	3	2	1	3		6		1		Small White
			1				1			1	1			Green-veined White
														Orange Tip
		2	1	4	3	2	1	1	2		1	4		Small Copper
				3		1								Small Blue
				1	3	1		1	1	3	3			Brown Argus
			2	18	11	10	3	6		2	1		2	Common Blue
		2												Holly Blue
			2	1		2	1				1			Red Admiral
				1										Painted Lady
7	2	4												Small Tortoiseshell
			1											Peacock
4	2	6	1	1	4	1	1		1	1				Comma
1	5	12	8	14	4	3	8	10	3	4		3	2	Speckled Wood
38	100	105	60	23		1								Marbled White
	2	21	22	63	28	14	1							Gatekeeper
79	71	112	80	97	124	47	27	48	35	26	11	2		Meadow Brown
44	109	70	38	2	2									Ringlet
										1				Small Heath
														White-letter Hairstreak
										1				Brown Hairstreak
188	383	568	449	326	202	84	45	70	42	45	19	10	4	
9	10	13	15	17	13	11	10	7	5	9	7	4	2	

# Furesfen

Alison Fure MSc C.Env MIEEM  
Ecological Consultant

Tel/fax 020 8974 6670  
Mob.0786 750 7086  
Email [alison@furesfen.co.uk](mailto:alison@furesfen.co.uk)  
Website: [www.furesfen.co.uk](http://www.furesfen.co.uk)

**NONSUCH PARK AND  
WARREN FARM,  
EWELL ROAD,  
CHEAM, SURREY  
BAT SURVEY REPORT.**

To:  
Nonsuch Watch,  
Rushbrooke,  
192 Church Hill Road,  
Cheam, SM3 8NQ

JULY, 2014

From:  
Alison Fure

28, Bonner Hill Rd  
Kingston upon Thames  
Surrey KT1 3HE

## 1.1 PURPOSE

A bat survey was commissioned at Nonsuch Park and Warren Farm by Nonsuch Watch with permissions granted by the Joint Management Committee and The Woodland Trust. This did not include the grounds of Nonsuch High School. The survey was carried out by A. Fure, holder of a Class 2 bat licence accompanied by field assistants. The investigation was necessary in order to determine: the species present; if areas were being used by bats for roosting purposes; and how bats used Warren Farm and the south-east quadrant of Nonsuch Park.

## 2.0 LEGISLATION AND POLICY

### 2.1 EUROPEAN AND UK LAW PERTAINING TO BATS

All species of bat are fully protected under the Wildlife and Countryside Act 1981 (as amended) through their inclusion in Schedule 5. All bats are also included in Schedule 2 of the Conservation (Natural Habitats, & c.) Regulations 2010. The Act and Regulations make it illegal to:

- intentionally or deliberately kill, injure or capture (take) bats;
- deliberately disturb bats (whether in a roost or not);
- damage, destroy or obstruct access to bat roosts;
- possess or transport a bat or any other part of a bat, unless acquired legally;
- or
- sell, barter or exchange bats or parts of bats.

### 2.2 AMENDMENTS TO THE CONSERVATION OF HABITATS REGULATIONS (2010)

Moved to strengthen the protection of features of importance that protected species are reliant upon. This applies where there may be ANY disturbance to bats or a disturbance affecting:

- The ability of a group of animals of that species to survive, breed or rear or nurture their young;
- In the case of migratory species, impair their ability to hibernate or migrate or
- The local distribution or abundance of the species

This may preclude fragmentation of corridors caused by light pollution and a useful discussion of this is provided by Garland and Markham (2007). If a bat roost is to be

affected by development activities, a licence from Natural England will need to be obtained.

### 2.3 CONSERVATION UNDER BIODIVERSITY ACTION PLANS (BAP)

The Surrey Biodiversity Action Plan (BAP) is a consideration in determining local habitat changes. Within the BAP is an Action Plan for bats, which seeks to ensure that the habitat of this mammal is not adversely affected by habitat changes. The BAP aims to increase the number of bat species within the district by:

- protecting certain habitats;
- securing appropriate management for them; and by
- seeking gains for certain species and habitats through the planning system.

## 3.0 METHOD

### 3.1 WALKOVER SURVEY

A walkover was undertaken (2.7.14) in line with Bat Conservation Trust Guidelines (2012) including: a walkover of the areas to establish flight lines there might be through Warren Farm and the southern area of the Park.

### 3.2 BAT EMERGENCE SURVEY

Bat emergence and activity surveys were undertaken during the evenings of 2.7.14 and 8.7.14 using hand held recordable Bat Box 4 Frequency Division equipment. Recordings were played through BatSound software and interpreted according to Russ (2012). Static bat detection equipment was left in position along strategic corridors identified during the walkover (6.7.14 - 8.7.14).

### 3.3 INFORMATIVES

Information was supplied by:

- Author's data; and the
- London and Surrey Bat Group.

## 4.0 RESULTS

### 4.1 BAT SPECIES AND ROOSTS

A desk study showed that three species of bat have been recorded within 1km of Nonsuch Park (refer to Table 1). There are no known recorded roost records.

Table 1: Bats in the study (from most to least common)

Species		Frequency	Main roosts
Common pipistrelle	<i>Pipistrellus pipistrellus</i>	Common	Buildings
Soprano pipistrelle	<i>Pipistrellus pygmaeus</i>	Common	Buildings or trees
Noctule bat	<i>Nyctalus noctula</i>	Uncommonly recorded	Trees

Adapted from Mitchell-Jones (2007)

### 4.2 HABITAT FEATURES

During the survey of the area the following features of interest to bats were identified:

- The Avenue: an area of uninterrupted mature trees;
- The tunnel entrance onto Warren Farm from Bramley and Holmwood Roads;
- The treeline along the eastern boundary joining the above two features;
- Historic buildings to the north of the above.

### 4.3 EMERGENCE SURVEY AND ACTIVITY SURVEYS

Four/possibly five bat species were recorded during the surveys: common and soprano pipistrelle; Leisler's and Noctule bats; and perhaps brown long-eared bats. During the first survey (2.7.14) no bats were seen to emerge from trees. A common pipistrelle appeared eleven minutes after sunset at the Avenue (refer to Table 2 and Fig.1). Several bat passes were recorded and three bats remained foraging at The Avenue entrance to the Warren Farm. Soprano pipistrelle bats were later arrivals at 21.48 joining Common pipistrelle bats to feed. At the railway tunnel entrance bats were present from shortly after sunset, indicating a roost was already mobile and entering the Farm via the subway. Moderate pipistrelle bat activity was recorded at the mature woodland located along railway side land and in glades at The Avenue and onto Warren Farm. Movement along the connecting hedgerow was detected slightly later from sunset + 45 minutes. Constant foraging activity commenced along this hedgerow from sunset + 60 minutes.

**Table 2: Selected bat activity collated from three observers (2.7.14)**

Sunset 21.20 p.m. Cloud cover 7/8 .Temperature 17 degrees centigrade at start.

Time	Details: Duet detectors
21.27 Sunset+ 7 minutes	Pipistrelle registrations at the Bramley Road tunnel. Bats seen moving through the tunnel.
21.31 sunset + 11	Common pipistrelle by orange barrier fencing along The Avenue
21.32	Soprano pipistrelle detected across transect
21.31	Common pipistrelle foraging around the recently created glade
21.34	Bats move out into open areas at Junction with Warren Farm
21.45	Soprano and common pipistrelles are feeding around the previously identified glade; around the junction of the Farm and Avenue to 30m from the Avenue; and the woodland as well as the tunnel entrance from Bramley Road.
22.00	As it darkens pipistrelle bats move from these two extremities along the connecting hedgerow at Warren Farm.
22.15	Moderate pipistrelle foraging activity along the hedgerow on the eastern boundary of Warren Farm.

**Table 3: Summary of bat activity from Static Bat Detector located along eastern boundary hedgerow at Warren Farm (6-8.7.14)**

Sunset 21.19 p.m. Cloud cover 7/8 .Temperature 14 degrees centigrade at start.

Time	Details: Anabat Static Bat Detector
6.7.14 22.15 sunset + 56	Soprano pipistrelle activity
22.42-22.51	Possible brown long eared bat activity recorded at regular intervals between the stated times. This species is difficult to detect on bat detection equipment but no other quiet calls were detected during the 100 bat passes recorded over the two evenings except at 23.32 on the following evening (7.7.14)
23.07-23.31	Prolonged pipistrelle foraging activity along the hedgerow with some quieter calls. At this point it may have rained fairly heavily and there was no activity until:
02.07	Thirty nine-minutes of Soprano pipistrelle activity
03.41	2 passes of common pipistrelle
<b>7.7.14</b>	
22.08 Sunset + 50	Soprano pipistrelle passes
22.31-23.29	Soprano pipistrelle prolonged foraging for one hour
23.32	Possible Brown long-eared bat activity
23.43-58	Common pipistrelle foraging activity
<b>8.7.14</b>	
00.03-00.18	Common pipistrelle activity
Rain	
04.05	Last files created unidentified bats

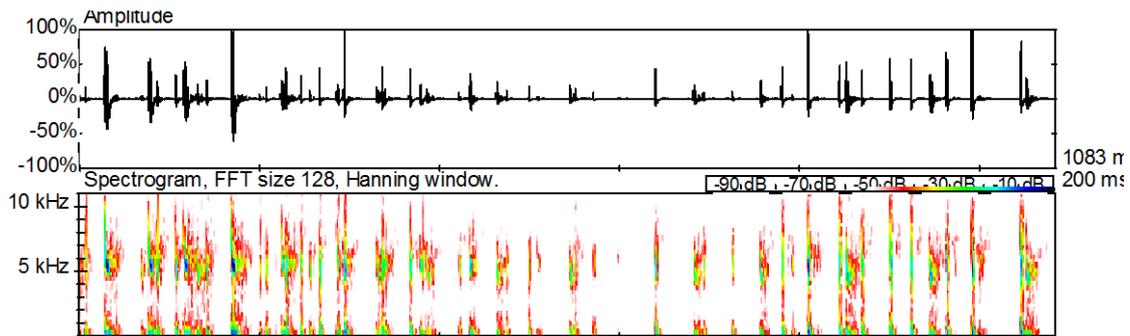


Fig.1 Screenshot of the sonogram of common and soprano pipistrelles, feeding at the junction between Warren Farm and the Avenue, in the early part of the evening.



Fig.2 An anabat situated at the mid-point of the hedgerow between The Avenue and the Bramley Road entrance 6-8 July.

#### 4.3.1 Second emergence survey

During the second survey at the Mansion and Nursery School, both pipistrelle species were detected, along with two *Nyctalus* bat species. A Leisler's bat was detected during the early part and end of the evening (refer to Table 3 and Figs.3 and 4). A low flying Noctule bat was seen during the second half of the recording period possibly indicating it had only recently left its roost. *Nyctalus* bat activity was moderate-high and pipistrelle activity was moderate during the evening.

**Table 3: Selected bat activity (8.7.14)**

Sunset 21.19 p.m. Cloud cover 7/8 .Temperature 14 degrees centigrade at start.

Time	Details: Duet detectors at Mansion
21.37 sunset +17	Soprano pipistrelle passes heard by all
21.39	soprano pipistrelle
21.41	Soprano pipistrelles feeding around the raspberry cage moderate bat activity thereafter
21.50	Leisler's bat passes (see sonogram) terminal phase or feeding buzz
21.54	Common and Soprano pipistrelles
22.00	Noctule bat passes and further Leisler's bat sequences
22.07	Noctule pass overhead

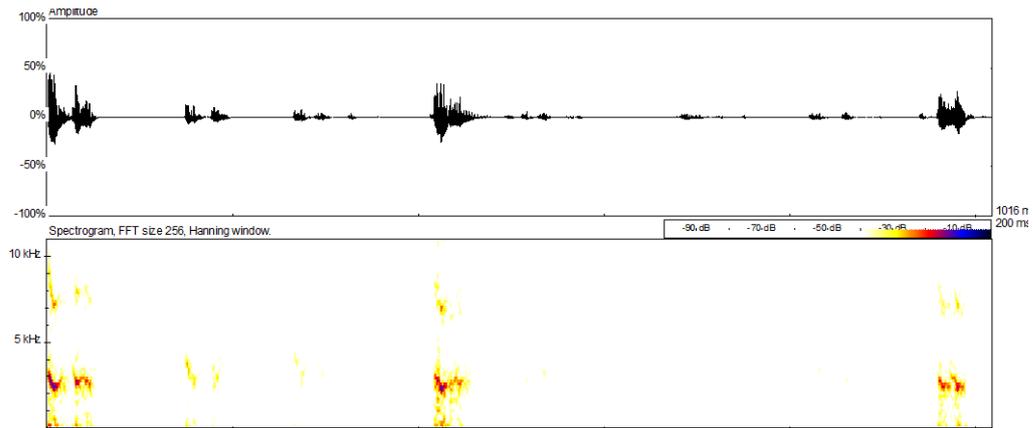


Fig. 3 Screenshot of the sonogram of the terminal phase of a Leisler's bat around the ancillary buildings near to the Mansion

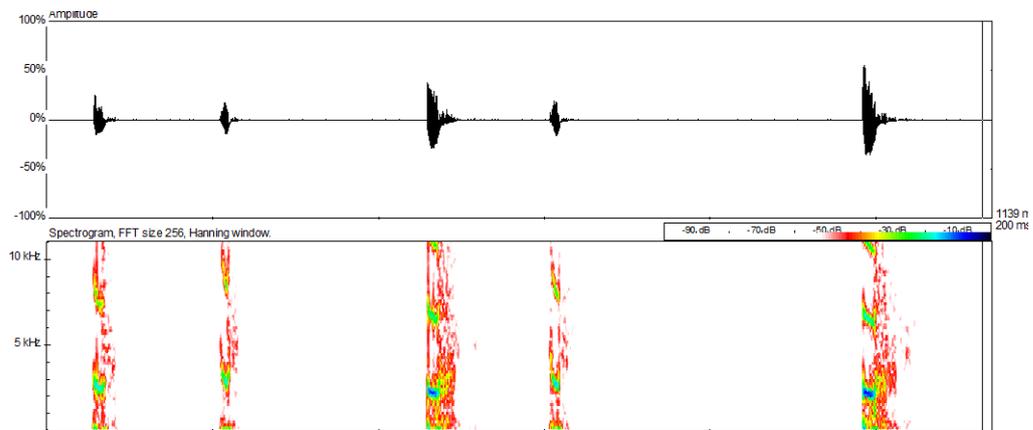


Fig. 4 Screenshot of the sonogram of a Nyctalus bat species, still within the range of Leisler's bat.

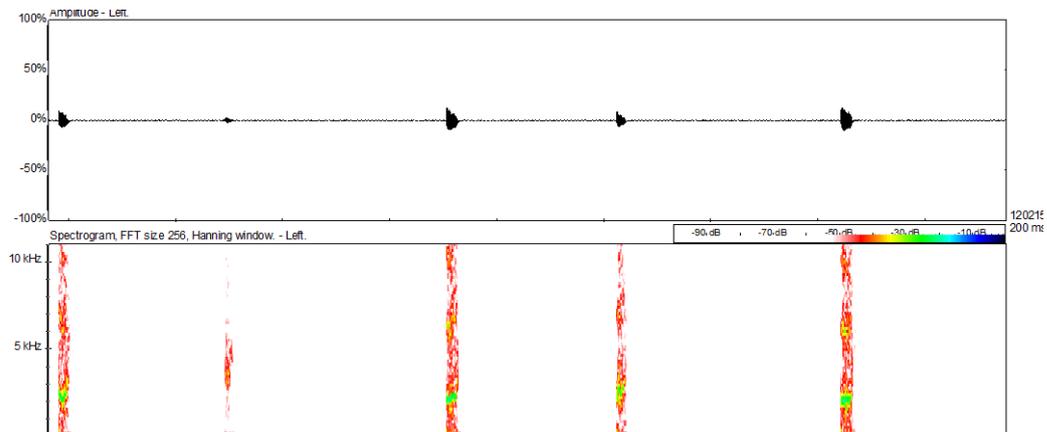


Fig. 5 Screenshot of the sonogram of a noctule bat arriving slightly later but remaining for a prolonged foraging period.

## 5.0 DISCUSSION

### 5.1 SPECIES

Four, possibly five bat species were recorded during the surveys. No bats were recorded emerging from buildings around the Mansion complex or trees. The spread of bat registrations and the early emergence times, is suggestive of the existence of two common pipistrelle and one soprano colonies present within the south-eastern quadrant of the Nonsuch Open Space. The activity recorded on the static bat detector, indicates the importance of the linking hedgerow across the eastern boundary of Warren Farm for bat commuting and foraging purposes. Whilst no bats were recorded emerging from the trees during the survey, it is likely that both the *Nyctalus* bat species were using Park or Farm trees for roosting. Brown long eared bats may be roosting in trees close to the eastern boundary of the site.

### 5.2. BATS: PIPISTRELLE ECOLOGY

The “common” pipistrelle has been split into two separate species *Pipistrellus pipistrellus* that echolocates around 45 kHz and *P. pygmaeus* that calls around 55 kHz. The 45 kHz pipistrelle can use a wide range of habitats, but frequents the more open situations, such as woodland edges, parkland, recent plantations, watersides and gardens. It will fly up to 5km from the roost to forage but most stay with 2km. Colonies, usually of 30-60 bats; they frequently use buildings for roost sites, but are rarely found in bat boxes. Emergence of both species is usually twenty minutes after sunset and the early arrival of bats on site indicated that bats were roosting near the Bramley Road entrance and the Ewell Road Car Park (Cheam Gate).

### 5.3 BATS: NYCTALUS BAT ECOLOGY

Noctule bats are one of Britain’s largest species, they are adapted to fast flying above the treetops and can cover large distances from roost to feeding areas, 10km or more being frequent. Their fast flight makes them less vulnerable to predatory birds and so they can emerge in good light, at times even before sunset. Noctules normally feed on larger beetles and moths but will take much smaller prey such as chironomids when these occur in large swarms. Groups are observed feeding above lakes and rivers and the Park would benefit from restoration of the waterbodies. Noctule roosts are almost invariably in hollow trees, woodpecker holes being a favourite site. Leisler’s bats are classed as a rare species (Focus on Bats, T. Mitchell Jones). It is thought as Noctules become less common in our urbanising landscapes this closely related species is able to take advantage of the niches vacated by the

larger Noctule. The Nonsuch Open Space offers suitable roosting conditions for both Noctule and Leisler's bats.

#### 5.4 BROWN LONG EARED BAT

This species rarely leaves the canopy of woodland and is common in the wooded counties of Kent and Surrey but rare in urban settings. This very light shy species, emerges much later in the evening than other bats. It often uses the large roof voids of older or historic buildings as well as tree holes and may operate in a solitary fashion, moving from tree to tree. It predares on moths and is difficult to detect in the field unless feeding perches or roosting bats are located. It does not echolocate to find its prey, hence also known as the whispering bat.

#### 5.5 BATS: MOVEMENT AND FORAGING.

Vegetation, particularly mature trees, is used by bats for a variety of functions:

- roosts: e.g. the noctule and Leisler's bats;
- commuting routes: in order to avoid open areas (e.g. the connecting hedgerow between Bramley Road and The Avenue);
- cover: especially during the early part of the evening and in areas where light levels are high such as the Cheam Gate end at The Avenue; as well as
- foraging areas: the trees are both an insect breeding habitat and offer a sheltered microclimate.

Protection of these features is key to the persistence of local bat colonies.

#### 5.6 BAT RESPONSE TO LIGHT

A light level of 14 lux can be a better indication of pipistrelle emergence in urban areas than minutes after sunset. In areas affected by light pollution, bats can emerge late in the evening. This means that the dusk peak for insects may have passed and our urban bat populations may be feeding at a suboptimal time, which may be a major factor in the decline in some bat species such as Daubenton's bat in the London region, Briggs et al (2007). Bats may refrain from using corridors if there is spill from lighting.

#### 5.7 NYCTALUS BATS EFFECT ON INSECT PREY

Noctule bats will fly during daylight and often feed over floodlit installations. However lighting can affect the abundance of their insect prey. As the wavelength of light decreases, the attractiveness to insects increases. As low pressure sodium light has

wave lengths in the region of 555nm, it does not attract insects. High pressure sodium does attract some insects but on average 57% fewer insects than a Mercury vapour light source. This can lead to demographic insect losses and a third of the insects that fly around light will damage themselves or die leaving less prey for foraging bats (Eisenbeis, 2006; Bruce White and Shardlow, 2011).

#### 5.8 PROTECTION OF CORRIDORS

In its Guidance on 'Preparing for Climate Change for Wildlife' 2011, Defra has highlighted the need to protect corridors used by bats for commuting purposes. Bat behaviour patterns are changing with the changing climate and hibernation times are being reduced; with bats being forced out to feed there is a duty to strengthen and protect wildlife corridors and commuting routes from light pollution. Vegetation creates a shield against light penetration as well as increasing insect productivity. Reduction of local vegetation or increase in the provision of lighting should be resisted.

## 6.0 REFERENCES

Author's data and Bat Group data 2001-2014 North Surrey boundary with Greater London

Bat Conservation Trust (2012) Bat Survey Guidelines available from [www.bats.org.uk](http://www.bats.org.uk)

Briggs, P.A., Bullock, R. J., Tovey, J., (2007) Ten years of bat monitoring at the WWT London Wetland Centre, compared with National Bat Monitoring Programme trends for Greater London, London Naturalist no 86 London Natural History Society

Bruce White, C. and Shardlow, M. 2011. A review of the impact of artificial light on invertebrates. Buglife;

Eisenbeis, G. 2006. Artificial night lighting and insects: attraction of insects to streetlamps in a rural setting in Germany. In Rich, C. and Longcore, T. eds Ecological consequences of artificial night lighting: 345–364. Washington, Island Press

Garland L., & Markham S., (2007) Is important bat foraging and commuting habitat legally protected?

Guest, P., Jones, K., & Tovey, J., (Oct. 2002) "Bats in Greater London: Unique Evidence of a Decline over 15 years". *British Wildlife*.

Mitchell –Jones A.J. & McLeish A. P. (Ed's). (2004) 'Bat workers Manual' JNCC

Russ, J (2012) The Bats of Britain and Ireland (Echolocation Calls, Sound Analysis and Species Identification

Golden Rod eradication schedule for 2015 – pulling timetable

Sessions are on a drop in basis and will be supervised.

Sat 9 <sup>th</sup> May – 10am – 1pm Nonsuch parkrun/community
Sun 17 <sup>th</sup> May – 10am – 2pm family day
Sat 30 <sup>th</sup> May – 10am – 1pm Nonsuch parkrun/community
Sun 21 <sup>st</sup> June – 10am -1pm community
Sat 11 <sup>st</sup> July – 10am – 1pm Nonsuch parkrun/community
Sun 2 <sup>nd</sup> Aug – 10am – 1pm community
Sat 22 <sup>nd</sup> Aug – 10am -1pm Nonsuch parkrun/community
Cut to be scheduled in between these two dates
Sun 6 <sup>th</sup> Sept – 10am -2pm community picnic
Sat 26 <sup>th</sup> Sept – 10am - 1pm Nonsuch parkrun
Sun 18 <sup>th</sup> Oct – 10am -12pm community RAKING
Sat 31 <sup>th</sup> Oct – 10am – 12pm Nonsuch parkrun RAKING

**EVENTS IN THE PARK**

Report of the: Streetcare Manager  
Contact: Samantha Whitehead  
Urgent Decision?(yes/no) No  
If yes, reason urgent decision required:  
Annexes/Appendices (attached):  
Other available papers (not attached): Applications file

**REPORT SUMMARY**

To advise the Joint Management Committee of events which have previously been approved and new applications that have been received for 2015.

**RECOMMENDATION (S)**

*Notes*

(1) That the Joint Management Committee notes the Event Calendar.

**1 Events 2015**

Mark Caswell Charity 10K Fun Run – Action for Blind	01/02/2015
Marsden March	22/03/2015
World T'ai Chi Day	25/04/2015
Sutton Runners	10/05/2015
Round the Borough Hike & Bike: Bike (passing through Nonsuch)	17/05/2015
NCT Teddy Bear's Picnic	07/06/2015
St Raphael's Music in the Park	09/07/2015
Round the Borough Hike & Bike: Hike (passing through Nonsuch)	05/09/2015
Nonsuch Park Awareness Day	13/09/2014

**2 Recommendations**

2.1 That the Joint Management Committee notes the Events Calendar for 2015.

**FUTURE REPORTS/INFORMATION FOR THE JOINT MANAGEMENT COMMITTEE  
JANUARY 2015**

Report of the: Clerk to the Joint Management Committee  
Contact: Lisa Jewell  
 Urgent Decision? Not applicable  
 If yes, reason urgent decision required:  
Annexes/Appendices (attached):  
Other available papers (not attached): None

**REPORT SUMMARY**

**This item reports on issues which have previously been raised with the Joint Management Committee and which there is an intention to report on at future meetings.**

<b><u>RECOMMENDATION (S)</u></b>	<i>Notes</i>
<b>(1) That the Committee notes the information contained in Table 1 relating to items that the Joint Management Committee wishes to consider.</b>	

**1 Background**

1.1 Table 1 sets out the issues raised at previous Joint Management Committee (JMC) meetings and any other matters where a report has been requested for a future meeting. It is intended that this process will be used in future to allow a record of issues raised by JMC Members and the public which the JMC has agreed it will consider in the future.

Table 1

<b>Date of Reference/Item</b>	<b>Nature of Report</b>	<b>Officers</b>	<b>Current Position</b>
20/10/14	Maintenance Plan	Chris Stone	Report Due – April 2015
20/10/14	Dog Control	Sam Whitehead	Report Due – April 2015
20/10/14	Review of Byelaws	Sam Whitehead	
20/10/14	London Road Lodge	Chris Stone	

**FUTURE DATES OF JOINT MANAGEMENT COMMITTEE MEETINGS**

Report of the: Clerk of the Joint Management Committee  
Contact: Lisa Jewell  
Annexes/Appendices (attached): None  
Other available papers (not attached): None

**REPORT SUMMARY**

To agree future dates for meetings of the Joint Management Committee.

**RECOMMENDATION**

*Notes*

(1) That the Joint Management Committee approves a schedule of dates for the municipal year 2015/2016.

**1 Proposed Dates for Joint Management Committee meetings**

- 1.1 The following are the suggested dates for JMC meetings for the remainder of municipal year 2014/15 and for the municipal year 2015/2016.
- 1.2 All meetings will commence at 10.00 hours at the Nonsuch Mansion House:
  - Monday 20 April 2015 – last meeting of Municipal Year 2014/15
  - Monday 22 June 2015
  - Monday 19 October 2015
  - Monday 25 January 2016
  - Monday 18 April 2016

<b>PART TWO (CLOSED TO THE PRESS AND PUBLIC)</b>
--

---

**NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPHS 3, 5 AND 10 OF  
PART 1 AND 2 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT  
1972 (AS AMENDED)**

---

**10 EXCLUSION OF PRESS AND PUBLIC**

Under Section 100(A)(4) of the Local Government Act 1972, the Committee may pass a resolution to exclude the public from the Meeting for Part Two of the Agenda on the grounds that the business involves the likely disclosure of exempt information as defined in paragraphs 3 and 5 of Part 1 and 2 of Schedule 12 A to the Act (as amended) and that pursuant to paragraph 10 of the said Schedule 12 A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**11 CONFIDENTIAL MINUTES**

The Committee is asked to agree the confidential minutes of the meeting of the Joint Management Committees held on 20 October 2014 and to authorise the Chairman to sign them.