

APPENDIX A

**ARTICLE 7
COMMITTEES**

7.1 The Council appoints standing committees. Their purpose is to examine in detail specific issues or aspects of policy, procedure or service, to make recommendations to the Council and to take decisions on those matters that do not need to be referred to the Council. The membership will comprise councillors from each party group and may include non-councillors by invitation. Details of current standing committees are set out below:

Name of Standing Committee	Purpose
Strategy and Resources Committee	To consider matters relating to corporate strategy, governance, the performance and assets of the Council. It also exercises any function not delegated to another committee, an officer or reserved to full Council.
Adult Social Services and Health Committee	To consider matters relating to the provision of adult social services and health functions within the remit of the local authority.
Children, Family and Education Committee	To consider matters relating to the provision of education and services for children, young people and families, including children's social services.
Environment and Neighbourhood Committee	To consider matters relating to, highways, transport, waste, One Planet Living, parking, leisure, parks, libraries, and community safety.
Housing, Economy and Business Committee	To consider matters relating to strategic planning policy, neighbourhood planning, housing, benefits payments, regeneration, economic development, business services and trading standards.
Health and Wellbeing Board	The Health and Wellbeing Board is a decision making body comprised of elected Members, council officers, Clinical Commissioning Group representatives, Healthwatch and voluntary and community sector partners. The purpose of the Board is to consider matters relating to the provision of public health services and the commissioning of adult social services and children's services across health and social care and the impact of these on the health and wellbeing of the local population.

7.2 The table below sets out decisions which are reserved to each Standing Committees within each of their areas of responsibility.

Relevant Committee	<ul style="list-style-type: none"> ● Contract awards over £1 million in total ● Contract variations where the value of the variation is greater than £500,000 and is 25% or more of the original contract value. ● Capital virements over £250,000 ● Revenue estimate virements over £500,000 ● New capital schemes over £500,000 ● Decisions which affect wards larger than a local committee area ● Decisions within the policy and budgetary framework
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	<ul style="list-style-type: none"> • Any decision to reduce or cease the provision of a service, or to spin out a service • Any policy decision which has resulted from an overview and scrutiny or task and finish panel review, and the response to such a review and its recommendations. • Recommendations to Full Council in relation to the policy and budget framework <p>Notes:</p> <ul style="list-style-type: none"> • Any decision specifically reserved to Strategy and Resources Committee must be taken by that Committee. • Any relevant Committee may take a decision within the policy and budget framework including contract and virement decisions. Only policy and budget recommendations outside the policy and budget framework are reserved to Strategy and Resources Committee.
<p>Chief Executive and Strategic Directors</p>	<ul style="list-style-type: none"> • Contract awards between £30,001 -£1 million in total (with decisions between £150,001 - £1 million taken in consultation with the Strategic Director - Resources) • Contract variations where the value of the variation is less than 25% of the original contract value and not more than £500,000 • Capital virements up to £250,000 (with decisions between £100,000 - £250,000 taken in consultation with the Strategic Director Resources) • Revenue Virements between £250,000- £500,000 will be taken by the Strategic Director of Resources only • New capital schemes funded by grants, external funding or virements from existing schemes up to £500,000 will be taken by the Strategic Director of Resources only • Decisions which affect all or the majority of a single ward but less than a local committee area • Decisions which are reserved to the Chief Executive and Strategic Directors in accordance with the relevant Directorate schemes of management
<p>Other Officers</p>	<ul style="list-style-type: none"> • Any decision not specifically reserved to a committee, local committee or delegated to a Strategic Director (decisions to be taken in accordance with the relevant Directorate internal scheme of management and the contract and financial standing orders)

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STRATEGY AND RESOURCES COMMITTEE**7.2 Areas of Responsibility**

The Strategy and Resources Committee exercises any function not delegated to another Committee, an officer or reserved to full Council. In particular it makes recommendations concerning the Council's budget to full Council. The Committee will also carry out those statutory and non-statutory functions falling within its area of responsibility as set out below, working within the budget and policy framework previously approved by Council, except where such functions remain reserved to the Council or have been delegated to any other Committee within the Council's Scheme of Delegation. The Committee will recommend to full Council new, or changes in previously approved, policies as well as making joint arrangements or delegating decision making to Strategic Directors. However, this does not prevent that Committee from choosing to exercise the function itself.

Areas of responsibility include:

Appointments to Outside Bodies
 Business and Financial Planning
 Compulsory Purchase Orders
 Constitutional Issues
 Corporate Communications
 Customer Services
 Electoral Services
 Emergency planning and business continuity
 Finance
 Health and Safety (internal)
 Human Resources and Equalities
 ICT
 Legal and Democratic Services
 Local Ombudsman Investigations
 Member Development
 Overall strategic direction of the Council
 Oversight of Major Programmes and Projects
 Performance Management
 Property and Asset Management —~~utilisation, acquisition and disposal~~
 Public Health
 Safer Sutton Partnership
 Strategic Partnerships

And specifically

1. To make recommendations as appropriate on matters reserved to Full Council for decision, including the budget and policy framework.
2. To be responsible for decision making in respect of the Council's services and activities other than those specifically delegated to other committees.
3. To be responsible for the allocation between committees of annual budget control totals, information technology, property and other resources.
4. To review the use of resources by committees and to agree in-year variations to capital and revenue estimates between committees in excess of £250,000 capital and £500,000 revenue and within the overall budget framework.

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5. To agree the delegation of its functions to other committees.
6. To consider and respond to reports or recommendations from the Scrutiny Committee.
7. To make appointments to outside bodies.
8. To consider Local Ombudsman investigations.
9. To make a Compulsory Purchase Order.
10. To consult other committees as appropriate in the formulation and development of programmes and plans.
11. To be consulted by other committees on any issues raised relating to the performance and provision of services.
- ~~12. To designate and a neighbourhood forum for a neighbourhood area in accordance with the Localism Act 2011~~
13. To agree the acquisition and disposal of land where the value is in excess of £1million

- 7.3 The Strategy and Resources Committee may delegate a function to another committee, make joint arrangements or delegate to senior employees. However, this does not prevent the Committee from choosing to exercise the function itself.

Proceedings of the Strategy and Resources Committee

- 7.4 Procedure Rules for meetings of the Strategy and Resources Committee are set out in Section 4 of the Constitution.

ADULT SOCIAL SERVICES AND HEALTH COMMITTEE

(N.B. – this will be the Council's statutory social services committee after 2014)

7.5 Areas of Responsibility

To carry out those statutory and non-statutory functions falling within its area of responsibility as set out below, working within the budget and policy framework previously approved by Council, except where such functions remain reserved to the Council or have been delegated to any other Committee within the Council's Scheme of Delegation.

To recommend to Full Council new or changes in previously approved policies.
To make joint arrangements or delegate decision making to Strategic Directors.
However, this does not prevent that Committee from choosing to exercise the function itself.

Areas of responsibility include:

Adult Social Care, support or health services provided by the Local Authority

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Assessment of need and commissioning services for vulnerable adults

Carers' Support

Charging for social care and support services

Commissioning preventative services for adults

Freedom Passes, Taxi cards and Blue badges

Joint commissioning of health and social care services

Safeguarding Adults

Wellbeing Services - (Services supporting physical and mental wellbeing which are aimed at enabling people to achieve and maintain good health, to keep independent and resilient, living in their own homes and communities and promoting social connectedness).

CHILDREN, FAMILY AND EDUCATION COMMITTEE**7.6 Areas of Responsibility**

To carry out those statutory and non-statutory functions falling within its area of responsibility as set out below, working within the budget and policy framework previously approved by Council, except where such functions remain reserved to the Council or have been delegated to any other Committee within the Council's Scheme of Delegation.

To recommend to Full Council new or changes in previously approved policies.

To make joint arrangements or delegate decision making to Strategic Directors.

However, this does not prevent that Committee from choosing to exercise the function itself.

Areas of responsibility include:

Adoption and Fostering

Adult Education

Careers Development

Children's Centres

Day Nurseries

Early Years

Educational Psychology

Family Support Services

Learning Disabilities and Mental Health Services for Children

Looked After Children/Leaving Care

Play Service

Primary and Secondary Education

School Catering

Young Carers

Youth Offending

Youth Services

ENVIRONMENT AND NEIGHBOURHOOD SERVICES**7.7 Areas of Responsibility:**

To carry out those statutory and non-statutory functions falling within its area of responsibility as set out below, working within the budget and policy framework previously approved by Council, except where such functions remain reserved to the

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Council or have been delegated to any other Committee within the Council's Scheme of Delegation.

To recommend to Full Council new or changes in previously approved policies.
To make joint arrangements or delegate decision making to Strategic Directors.
However, this does not prevent that Committee from choosing to exercise the function itself.

Areas of Responsibility include:

Arboricultural Services
Arts and Heritage Services
Environmental Health
Environmental Sustainability and Biodiversity
Heritage
Highways
Leisure Services
Library Services
Parking
Parks, Allotments, Playgrounds and Cemeteries
Public Halls
Registration Services
Street Cleansing
Sutton Life Centre
Theatres
Travel and Transport
Waste Services

HOUSING, ECONOMY AND BUSINESS COMMITTEE**7.8 Areas of responsibility:**

To carry out those statutory and non-statutory functions falling within its area of responsibility as set out below, working within the budget and policy framework previously approved by Council, except where such functions remain reserved to the Council or have been delegated to any other Committee within the Council's Scheme of Delegation.

To recommend to Full Council new or changes in previously approved policies.
To make joint arrangements or delegate decision making to Strategic Directors.
However, this does not prevent that Committee from choosing to exercise the function itself.

Areas of responsibility include:

Building Control
Business Regulation/Consumer Protection/Trading Standards/Enforcement
Development Control Policy
Economic Development (Employment, Skills and Inward Investment)
Health and Safety (External)
Homelessness
Housing Advice Services
Housing Strategy
Revenues and Benefits
Strategic Planning
Sutton Housing Partnership
Town and District Centres

APPENDIX A**HEALTH AND WELLBEING BOARD****7.9 Areas of Responsibility:**

To carry out those statutory and non-statutory functions falling within its area of responsibility as set out below, working within the budget and policy framework previously approved by Council, except where such functions remain reserved to the Council or have been delegated to any other Committee within the Council's Scheme of Delegation.

To recommend to Full Council new or changes in previously approved policies. To make joint arrangements or delegate decision making to the relevant Chief Officer. However, this does not prevent that Committee from choosing to exercise the function itself.

Areas of responsibility include:

1. To ensure that a Sutton Joint Strategic Needs Assessment (JSNA) is in place and kept up to date.
2. To lead on the development of a Sutton Joint Health and Well Being Strategy which reflects the needs of local people as described in the JSNA.
3. To consider options and opportunities for the joint commissioning of health and social care services for adults and children and families in the London Borough of Sutton to meet needs identified within the JSNA and to consider any relevant strategies and plans regarding the commissioning of health and social care services for adults and children.
4. To oversee the development of any joint commissioning activity, ensuring any proposed activity is aligned with local priorities and levels of need and is undertaken within available resources. To consider options for joint commissioning and procurement between relevant organisations to support this work.
5. To keep under review, the financial and organisational implications of joint and integrated working across health and social care services, ensuring that performance and quality standards for health and social care services to children, families and adults are met and represent value for money across the whole system.
6. To ensure that the Board works to promote the achievement of the objectives of the organisations represented on it.

Proceedings of the Health and Wellbeing Board

Procedure Rules for meetings of the Health and Wellbeing Board are set out in Section 4 of the Constitution.

Membership of the Health and Wellbeing Board

In accordance with the requirements of the Health and Social Care Act 2012 the membership of the Health and Wellbeing Board will be as follows:

- The Leader of the Council
- The Chairs of the Committees who have responsibility for Health, Children, Adults and Public Health matters or their nominees
- The Leader of the Opposition or their nominee

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- Chief Executive of the Council
- Director of Adult Social Services Housing and Health
- Director of Children's Services
- Director for Public Health
- Chief Operating Officer, Chief Clinical Officer and Chair of the Board of the Sutton Clinical Commissioning Group (CCG)
- Representatives of local Healthwatch
- Representatives of the local Voluntary and Community Sector
- Representative from the NHS Commissioning Board

The Chair of the Health and Wellbeing Board will be the Leader of the Council. The three Vice Chairs will be representatives from Healthwatch, Sutton CCG and a Councillor.

In accordance with Regulations, the political proportionality rules do not apply to this Committee.