

A**NORTH EAST SURREY CREMATORIUM BOARD****MANAGEMENT AGREEMENT ANNUAL BUDGET - 2016/17 Revised and 2017/18**

(As at 22nd November 2016)

	2016/17				2017/18
	Actual to Date £	% of Revised %	Original Budget £	Revised Budget £	Next Yr Budget £
0001 SALARIES - MONTHLY	118,763.76	54%	228,300	218,300	232,900
0040 NATIONAL INSURANCE	10,898.20	54%	20,900	20,000	21,400
0045 EMPLOYER PENSION CONTRIBUTIONS	20,525.44	54%	40,600	37,700	40,300
0051 AGENCY STAFF	953.50	6%	0	16,000	0
<u>SALARIES</u>	151,140.90	52%	289,800	292,000	294,600
0077 TRAINING - EXTERNAL COURSES	865.00	62%	1,700	1,400	1,400
0096 STAFF ADVERTISING - VACANCIES	0.00	0%	0	1,000	0
<u>INDIRECT EMPLOYEE EXPENSES</u>	865.00	51%	1,700	2,400	1,400
1017 ROSES & ROSE PLAQUES	-616.33	-17%	3,600	3,600	3,600
1070 ENERGY COSTS - ELECTRICITY	3,331.73	51%	10,400	6,500	7,000
1072 ENERGY COSTS - GAS & OTHER	23,949.76	44%	58,000	54,500	56,000
1207 SKIP HIRE	1,896.63	42%	4,470	4,470	4,500
1213 GROUNDS MAINTENANCE COSTS	991.42	17%	7,000	6,000	6,000
1301 CLEANING & DOMESTIC SUPPLIES	183.54	12%	1,200	1,500	1,500
1305 TOILET HYGIENE SERVICES	0.00	0%	630	0	0
1306 WINDOW CLEANING	450.00	45%	1,000	1,000	1,000
1381 WATER CHARGES (METERED)	406.91	51%	320	800	800
<u>PREMISES RELATED COSTS</u>	30,593.66	39%	86,620	78,370	80,400
2003 CAR ALLOWANCE	0.00	0%	850	600	600
2010 PUBLIC TRANSPORT FARES	0.00	0%	200	200	200
2041 HIRE - TRANSPORT	2,190.85	61%	3,000	3,600	3,600
<u>USE OF TRANSPORT</u>	2,190.85	50%	4,050	4,400	4,400
3000 EQUIPMENT, FURNITURE & MATS	465.02	16%	4,000	3,000	3,000
3015 FIRE EXTINGUISHERS	0.00	0%	100	0	0
3037 PURCHASE OF SOUND RECORDINGS	0.00	0%	9,000	100	9,000
3104 FOOD & CONSUMABLES	103.86	21%	800	500	700
3150 CLOTHING & UNIFORMS	0.00	0%	1,300	1,300	1,300
3151 LAUNDRY	149.76	37%	400	400	400
3342 PRINTING AND STATIONERY	1,885.71	51%	4,000	3,700	4,000
3347 PUBLICITY	0.00	0%	1,500	1,000	1,000
3404 ANNUAL MEMORIAL SERVICE	1,659.03	100%	1,890	1,660	1,700
3414 BOOK OF REMEMBRANCE	4,322.61	54%	5,500	8,000	5,000
3416 CASH IN TRANSIT	0.00	0%	900	0	0
3427 CREMATION PLOTS	6,964.13	70%	6,000	10,000	10,000
3428 CREMATION REGISTER	0.00	0%	150	150	150
3435 ELECTRICAL TESTING	0.00	0%	60	0	0
3453 KERBSTONE MEMORIALS	317.35	16%	2,000	2,000	2,000
3462 MEDICAL REFEREES FEES	3,503.00	26%	17,000	13,640	14,650
3463 MEMORIAL PLAQUES	1,996.84	50%	3,000	4,000	4,000

(As at 22nd November 2016)

		2016/17				2017/18
		Actual to Date	% of Revised	Original Budget	Revised Budget	Next Yr Budget
		£	%	£	£	£
3467	MINIATURE BOOKS AND CARDS	137.95	17%	800	800	800
3483	PURCHASE OF MEMORIAL BENCHES	0.00	0%	1,000	0	0
3499	URNS/BOXES	1,323.07	33%	4,000	4,000	4,000
3522	CREMATION JEWELLERY	2,359.44	59%	4,000	4,000	4,000
3600	COMMUNICATIONS - POSTAGE	544.50	27%	2,000	2,000	2,000
3602	COMMUNICATIONS - TELEPHONES	595.54	74%	750	800	800
3621	I.T. EQUIPMENT & MAINTENANCE	2,203.98	55%	3,500	4,000	4,000
3764	SUBSCRIPTIONS	445.00	91%	830	490	500
<u>SUPPLIES AND SERVICES</u>		28,976.79	44%	74,480	65,540	73,000
<u>SUPPORT SERVICES</u>		0.00	0%	1,970	2,000	2,000
GROSS EXPENDITURE		213,767.20	48%	458,620	444,710	455,800
9328	NESCB REIMBURSEMENT	-213,767.20	48%	-458,620	-444,710	-455,800
<u>INCOME</u>		-213,767.20	48%	-458,620	-444,710	-455,800
TOTAL INCOME		-213,767.20	48%	-458,620	-444,710	-455,800
<u>MAINCODE TOTAL</u>		0.00	-	0	0	0

J M Stevenson
Treasurer to the Board
Town Hall
Wandsworth
SW18 2PU