

Appendix B

Integrated Impact Assessment

Section 1: Aims and demographics

<p>a. Is this a new policy or a review of an existing policy or service?</p>
<p>This is not a new, or review of an existing policy and relates to the procurement of new highways and street lighting contracts for Sutton Council.</p>
<p>b. What are the aims and purpose of this proposal?</p>
<p>The aim of this proposal is to introduce new highways and street lighting contracts for the borough to cover potentially the next 10 years as the current contracts are due to expire. The new contracts will be arranged in 4 Lots in a framework agreement. The 4 Lots are:</p> <p>Lot 1 – Ad hoc reactive and minor highways planned maintenance Lot 2 – Planned highways improvements (schemes) Lot 3 – Planned (machine) carriageway resurfacing Lot 4 – Street Lighting (planned, reactive, structural & electrical testing)</p>
<p>c. Which of the geographic areas does this proposal affect? (insert any specific wards or state all borough)</p>
<p>The whole geographic area of the borough will be affected by this proposal.</p>

Section 2: Equality and diversity

<p>a. Which stakeholder group or groups does this proposal affect? (e.g. Staff at LBS, residents, third and voluntary sector)</p>
<p>This proposal will affect all cross-sections of the community that use the areas of public highway within the borough's geographic area. This includes, residents, businesses and those who travel through the borough, by any mode of transport – (Highway works by their very nature impact on everybody in the borough and can cause disruption and delay on the highway network).</p>
<p>b. Whose needs is the proposal designed to meet? (e.g. include any specific impact on protected group members e.g. older people, disabled people, BME)</p>
<p>It is envisaged that the delivery of these contracts will meet the needs of all users of the public highway as the contracts will provide a means by which the public highway can be improved and maintained.</p>

c. What evidence has been collected to inform this proposal?

A review of the existing contracts, listed below, has been carried out and lessons learnt, which have been applied to the provisions contained within the proposed contracts (such as Key Performance Indicators linked to possible contract term extensions) to ensure that there is good performance by successful contractors that continually improves.

- Planned Highways Maintenance and General Works Term Contract - Contractor: FM Conway Ltd
- Reactive Highways Maintenance Services – Contractor: RJ Dance (Contractors) Ltd
- Street Lighting Maintenance and Improvement Services: Kier Integrated Services Ltd

d. What equality-related information, for example through consultation with stakeholders, has been gathered on this proposal? (Indicate the type of information gathered and ensure you address ethnicity, disability, gender, age, religion and sexual orientation. You can also include people with caring responsibilities. Attach a summary or refer to where the evidence is held.)

No specific equality related information has been gathered on this proposal. However, Sutton Council’s Commissioning Board, DMT and Portfolio Holder (Cllr Jill Whitehead) have been consulted and their observations and comments taken into account in developing the contract tender proposal.

e. In what ways might the proposal impact positively or negatively on some groups of people? (Please ensure you address ethnicity, disability, gender, age, religion and sexual orientation. You can also include people with caring responsibilities.)

Positive Impact: The implementation of the new contracts will enable the improvement and maintenance of the public highway, including street lighting. This will ensure that the public duty to maintain the highway so that it is safe for all cross sections of the community, but in particular the more vulnerable sections of the community, e.g, the elderly, young, and disabled. The new contracts will also provide employment opportunities for prospective apprentices from all backgrounds. No specific negative impacts have been identified as part of this proposal.

f. What will be done to promote equality of opportunity as part of this proposal?

The new contracts will also provide employment opportunities for prospective apprentices from all backgrounds

Appendix B

Section 3: Health and well being

Please note: Data from the Joint Strategic Needs Assessment can be used to fill in this section of the form, which can be accessed here: <http://www.suttonjsna.org.uk/>

<p>a. In what way could this proposal positively or negatively impact on the physical and/or mental wellbeing of residents? If there is a negative impact what action will be taken to mitigate this? What evidence has been or will be collected?</p>
<p>Well maintained highways assist in keeping the general traveling public safe.</p>
<p>b. In what way could this proposal have a positive or negative impact on an individual's opportunity to improve their own health and wellbeing? If there is a negative impact what action will be taken to mitigate this? What evidence has or will be collected?</p>
<p>No specific impacts identified</p>
<p>c. In what way could this proposal positively or negatively impact disproportionately on the health and wellbeing of one or more different communities? (e.g. improve the lives and health of a vulnerable group such as people with learning disabilities). If there is a negative impact what action will be taken to mitigate this?</p>
<p>No specific impacts identified</p>

Section 4: Local Economy

Is this section relevant to your proposal?		No	
Yes			
<p>a. Will this proposal affect the local job market, local business or local inward investment to the borough?</p>			
<p>This proposal could generate local employment as successful tenderers will require additional resources to deliver the works required under the new contracts. A well maintained and improved public highway is attractive to potential investors in the borough.</p>			
<p>b. Does this proposal impact upon employment opportunities for residents in Sutton?</p>			

Yes, as there will be opportunities for employment of local people by the successful tenderer's in order to resource the contracts.
c. Does this proposal provide opportunities for the third sector organisations and or local businesses in Sutton?
Successful tenderer's could be local contractors, depending on the quality and price of their bid.

Section 5: Sustainability

Is this section relevant to your proposal? Yes		No	
a. Is this proposal sustainable medium or long term for improving services in Sutton?			
The proposal is likely to provide long-term improvement of services provided by the borough as the contracts have a potential term of up to 10 years.			
b. Is this proposal a cost – effective use of resources?			
The tender submissions are competitive and the tender evaluation will be based on a 60:40 Quality:Price split. The successful tenderer's would have been assessed against this criteria ensuring the most competitive bids are successful and provide value for money, ensuring the most effective use of resources.			
c. If applicable; does this proposal have any impact on the environment and One Planet Living Principles in Sutton? (e.g. does it impact upon reducing waste, encourage the use of carbon neutral modes of transport conserve the environment or encourage the efficient use of water? Please see guidance for further details if this is relevant to your policy or review).			
The Proposal will have a positive impact on the One Sutton Planet Living Principles as the contracts will contain Key Performance Indicators (KPI) that will cover the following areas.			
<ul style="list-style-type: none"> ● Customer satisfaction ● Resources & Performance: Starting and completing works to agreed programme ● Quality: Completing works with zero defects ● Timely submission of invoices ● Health and safety records ● Environmental performance ● Social value (including local apprenticeships, linking with the Looked After Children Service) 			
As shown, 'Environmental Performance' will be a primary KPI that will be regularly monitored and scored against set targets to cover 1)reduction, reuse and recycling of 'waste' materials,			

Appendix B

- | |
|--|
| <p>2) the protection of the green environment, including highway trees, shrubs and verges, and
3) reduction of pollution of the local environment.</p> |
|--|

Section 6: Actions and Publications

<p>1. Please rate the overall impact identified through this assessment with the level of action that needs to be taken (delete as appropriate):</p>

<p>a. What actions are going to be taken as a result of this IIA to address negative impacts or previously met unidentified needs?</p>

<p>No specific negative impacts have been identified as part of this IIA.</p>

<p>b. What data monitoring or evaluation activity has been put into place to monitor the impact of this proposal?</p>
--

<p>The KPI's as referenced above will be put in place to monitor and continually improve the impacts of this proposal.</p>
--

<p>c. Sign- off</p>

<p>Mervyn Bartlett</p>

This page is intentionally left blank