

APPENDIX A**NORTH EAST SURREY CREMATORIUM BOARD****Report by the Treasurer****Management Statement for the period 1st April 2018 to 31st March 2019**

	2017/18	2018/19	2018/19	2018/19
	Outturn	Actual to Date	Budget	Original Budget
(As at End July - 4 months data from Enable)	£	£	%	£
<u>Cost of Sales</u>				
1017 ROSES & ROSE PLAQUES	860.50	776.50	20%	3,800
3037 PURCHASE OF SOUND RECORDINGS	9,464.75	9,318.98	116%	8,000
3404 ANNUAL MEMORIAL SERVICE	1,908.37	1,646.18	61%	2,700
3414 BOOK OF REMEMBRANCE	5,260.07	2,866.15	57%	5,000
3427 CREMATION PLOTS	25,446.90	7,267.34	48%	15,000
3453 KERBSTONE MEMORIALS	1,115.40	857.00	43%	2,000
3463 MEMORIAL PLAQUES	6,761.09	3,526.58	88%	4,000
3467 MINIATURE BOOKS AND CARDS	163.95	22.76	3%	800
3499 URNS/BOXES	4,901.90	3,093.95	77%	4,000
3522 CREMATION JEWELLERY	4,550.12	965.65	24%	4,000
<u>Total Cost of Sales</u>	60,433.05	30,341.09	62%	49,300
<u>Administrative Costs</u>				
0001 SALARIES - MONTHLY	229,700.12	73,637.70	30%	245,500
0040 NATIONAL INSURANCE	21,000.71	7,040.73	31%	22,400
0045 EMPLOYER PENSION CONTRIBUTIONS	23,586.11	6,763.97	26%	25,800
0051 AGENCY STAFF	6,732.38	1,267.11	63%	2,000
0077 TRAINING - EXTERNAL COURSES	1,510.00	0.00	0%	1,500
0096 STAFF ADVERTISING - VACANCIES	-960.00	0.00	0%	1,000
1070 ENERGY COSTS - ELECTRICITY	6,732.23	1,069.64	15%	7,300
1072 ENERGY COSTS - GAS & OTHER	27,145.13	-17,978.49	-31%	58,200
1207 SKIP HIRE	4,653.26	1,530.38	31%	5,000
1213 GROUNDS MAINTENANCE COSTS	4,236.09	2,244.27	56%	4,000
1281 MISC REPAIRS	0.00	89.40	0%	0
1301 CLEANING & DOMESTIC SUPPLIES	891.18	397.74	40%	1,000
1305 TOILET HYGIENE SERVICES	478.96	34.05	9%	400
1306 WINDOW CLEANING	750.00	450.00	45%	1,000
1381 WATER CHARGES (METERED)	1,064.52	0.00	0%	1,000
2003 CAR ALLOWANCE	178.69	0.00	0%	600
2010 PUBLIC TRANSPORT FARES	0.00	0.00	0%	200
2041 HIRE - TRANSPORT	3,856.58	1,849.77	44%	4,200
3000 EQUIPMENT, FURNITURE & MATS	2,531.06	647.65	32%	2,000
3014 ENGRAVING MATERIALS	0.00	0.00	0%	1,000
3015 FIRE EXTINGUISHERS	145.76	0.00	0%	100
3104 FOOD & CONSUMABLES	857.15	68.37	14%	500
3150 CLOTHING & UNIFORMS	888.89	450.04	35%	1,300
3151 LAUNDRY	165.29	52.60	13%	400
3342 PRINTING AND STATIONERY	5,004.09	101.06	3%	4,000
3347 PUBLICITY	0.00	0.00	0%	1,000
3416 CASH IN TRANSIT	0.00	136.00	14%	1,000
3435 ELECTRICAL TESTING	0.00	0.00	0%	200
3462 MEDICAL REFEREES FEES	12,585.00	4,415.50	28%	15,700

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3600 COMMUNICATIONS - POSTAGE	2,976.78	1,343.84	54%	2,500
3602 COMMUNICATIONS - TELEPHONES	0.00	0.00	0%	800
3621 I.T. EQUIPMENT & MAINTENANCE	22.79	1,918.69	48%	4,000
3764 SUBSCRIPTIONS	2,806.37	445.00	89%	500
Total Administrative Costs	359,539.14	87,975.02	21%	416,100
MANAGEMENT FEE	3,500.00	3,500.00	100%	3,500
GROSS EXPENDITURE	423,472.19	121,816.11	26%	468,900
NESCB REIMBURSEMENT	-423,472.19	-121,816.11	26%	-468,900
NET TOTAL	-	-	-	-