

Appendix B

Regulatory Services (General Licences) - Fees and Charges

| General Licence Fees | Current Fee | Proposed Fee 2019/20 |
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| Animals | | |
| Commercial Animal Boarding Establishment: Application | £480 | £492 |
| Commercial Animal Boarding Establishment: Renewal | £400 | £410 |
| Domestic Animal Boarding Establishment: Application | £310 | £319 |
| Domestic Animal Boarding Establishment: Renewal | £270 | £287 |
| Breeding of Dogs: Application | £610 | £634 |
| Breeding of Dogs: Renewal | £610 | £634 |
| Dangerous Wild Animals: Application | £700 | £721 |
| Dangerous Wild Animals: Renewal | £700 | £721 |
| Pet Shops: Application | £480 | £492 |
| Pet Shops: Renewal | £400 | £449 |
| Riding Establishments (under 20 horses) Application | £700 | £730 |
| Riding Establishments (under 20 horses): Renewal | £700 | £730 |
| Riding Establishments (over 20 horses) Application | £830 | £904 |
| Riding Establishments (over 20 horses) Renewal | £830 | £904 |
| Performing Animals | £290 | £297 |

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| Zoo (six year licence) | £9000 | £9400 |
| Special Treatment Premises | | |
| New Application - High Risk Premises | £670 | £695 |
| Annual Renewal - High Risk Premises | £570 | £593 |
| New Application - Medium Risk Premises | £500 | £520 |
| Annual Renewal - Medium Risk Premises | £340 | £354 |
| New Application - Low Risk Premises | £285 | £296 |
| Annual Renewal - Low Risk Premises | £200 | £214 |
| Variation of licence to add treatment in same or lower group | £140 | £147 |
| Amendment to plan of premises | £140 | £155 |
| Transfer of Licence | £270 | £272 |
| One off event of a temporary nature | £230 | £242 |
| Replacement licence following loss or theft etc | £50 | £60 |
| Street Trading Sutton High Street Annual | | |
| Sutton High Street - per pitch per day, minimum 3 days a week | £10.50 | £12 |
| Street Trading Sutton High Street Temporary up to 6 months | | |
| Food Traders (2 days or less per week) | £245 | £253 |
| Food Traders (more than 2 days a week) | £490 | £505 |
| Pavement Café – Sutton High Street – up to 3 sq. metres | £624 | £643 |
| Pavement Café – Sutton High Street – over 3 and up to 6 sq. metres | £728 | £750 |
| Pavement Café – Sutton High Street – over 6 and up to 8 sq. metres | £832 | £857 |

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| Pavement Café – Sutton High Street over 8 sq. metres | £936 | £964 |
| Pro Rata licence (maximum of 3 days per week) | £211 | £253 |
| Street Trading Sutton High Street Temporary 1 day | | |
| Single Day Street Trading Licence | £38 | £45 |
| Speciality Markets – Borough wide up to 7 days | | |
| Up to 10 stalls | £364 | £371 |
| 11 to 20 stalls | £625 | £637 |
| 21 to 30 stalls | £884 | £900 |
| 31 to 40 stalls | £1144 | £1167 |
| Over 41 stalls | £1405 | £1433 |
| Each subsequent week | £364 | £371 |
| Street Trading Licences Annual | | |
| Woodmansterne Lane - Designated Pitches | £183.50 | £189 |
| Street Trading Licences Temporary up to 6 months | | |
| Single Day Street Trading Licence | £38 | £45 |
| Food Traders (2 days or less per week) | £245 | £253 |
| Food Traders (more than 2 days a week) | £490 | £505 |
| Pro Rata licence (maximum of 3 days per week) | £211 | £253 |
| Shop Front licence (not Sutton High Street) | £127 | £130 |
| Buskers selling recordings of their own work (3 months licence) | £68 | £70 |
| Trading in cars on the Highway for more than 2 days a weeks | £244 | £251 |
| Scrap Metal Dealers | | |
| New application - Site Licence | £714 | £728 |

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| Variation application - Site licence | £79 | £80 |
| Renewal application - Site Licence | £661 | £674 |
| New application - Collector Licence | £449 | £458 |
| Variation application - Collector licence | £79 | £80 |
| Renewal application - Collector Licence | £396 | £404 |
| Marriage Licence | | |
| Premises licence for up to 500 people (3 year licence) | £630 | £642 |
| Premises licence for over 500 people (3 year licence) | £750 | £765 |
| Private Sector Housing | | |
| High Hedges | £403 | £410 |
| Immigration Inspections | £180 | £200 |
| Mandatory HMO New Licences per letting unit | £240 | £250 |
| Mandatory HMO Licence Renewal per letting unit | £200 | £210 |
| Assistance to complete HMO application form | £300 | £300 |
| Administration fee for housing grants | £300 | £310 |
| Housing Act 2004 Enforcement Notice Charge | £450 | £500 |
| Fee for copy of HMO register | £20 | £25 |
| Stray Dogs | £125 | £130 |
| Home Improvement Agency | | |
| Basic Client Service fee % of cost of the works | | |
| All Grants | 7.5% | 7.5% |
| Full Client Service fee % of cost of the works | | |
| Disabled Facilities Grants | Up to 20% | Up to 20% |

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| All other grants | Up to 15% | Up to 15% |
| Private works without grant aid | Up to 17.5% | Up to 17.5% |
| Fees for aborted works(depends on stage of the grant and the cost of the works) | £100 - £1500 | £100-£1500 |
| Pollution Control | | |
| Residential Contaminated Land Enquiry | £112 | £115 |
| Commercial Contaminated Land Enquiry | £163 | £166 |
| Commercial Clinical Waste Collection per item | £12 | £13 |
| Environmental Enforcement | | |
| Fixed Penalty Notice for Fly Tipping - set by Regulations. | £400 | £400 |
| Trading Standards | | |
| Sutton Safer Trader Scheme | £114 | Scheme ending |
| Registration Fee for Mail Forwarding Businesses | £150 | £170 |
| Weights and Measures Verification | £70 per hour | Officer hourly rate |
| Food Safety | | |
| Food Health Certificates | £50 | £50 |
| Food Hygiene Re-rating Inspections | £160 | £170 |
| Copy Food Registration Form for Home Office Verification | £50 | £50 |
| All Services | | |
| Business Advice | £70 per hour | Officer hourly rate |

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