

Official

APPENDIX A**NORTH EAST SURREY CREMATORIUM BOARD****Report by the Treasurer****Management Statement for the period 1st April 2018 to 31st March 2019**

	2017/18	2018/19	2018/19	2018/19
	Outturn	Actual to Date	Revised Budget	Revised Budget
(As at End Jan - 10 months data from Enable)	£	£	£	%
<u>Cost of Sales</u>				
1017 ROSES & ROSE PLAQUES	860.50	776.50	1,500	52%
3037 PURCHASE OF SOUND RECORDINGS	9,464.75	10,240.95	10,500	98%
3404 ANNUAL MEMORIAL SERVICE	1,908.37	2,852.98	2,700	106%
3414 BOOK OF REMEMBRANCE	5,260.07	5,930.87	5,500	108%
3427 CREMATION PLOTS	25,446.90	16,570.52	25,000	66%
3453 KERBSTONE MEMORIALS	1,115.40	1,243.85	1,500	83%
3463 MEMORIAL PLAQUES	6,761.09	7,437.93	8,000	93%
3467 MINIATURE BOOKS AND CARDS	163.95	22.76	500	5%
3499 URNS/BOXES	4,901.90	6,282.75	5,500	114%
3522 CREMATION JEWELLERY	4,550.12	2,115.69	3,000	71%
Total Cost of Sales	60,433.05	53,474.80	63,700	84%
<u>Administrative Costs</u>				
0001 SALARIES - MONTHLY	229,700.12	185,006.29	245,500	75%
0040 NATIONAL INSURANCE	21,000.71	17,279.51	23,400	74%
0045 EMPLOYER PENSION CONTRIBUTIONS	23,586.11	15,970.31	21,700	74%
0051 AGENCY STAFF	6,732.38	1,267.11	2,000	63%
0077 TRAINING - EXTERNAL COURSES	1,510.00	1,205.00	1,500	80%
0096 STAFF ADVERTISING - VACANCIES	-960.00	0.00	1,000	0%
1070 ENERGY COSTS - ELECTRICITY	6,732.23	8,805.85	7,300	121%
1072 ENERGY COSTS - GAS & OTHER	27,145.13	23,221.42	50,000	46%
1207 SKIP HIRE	4,653.26	4,356.44	5,000	87%
1213 GROUNDS MAINTENANCE COSTS	4,236.09	5,642.40	5,000	113%
1281 MISC REPAIRS	0.00	295.40	1,000	30%
1301 CLEANING & DOMESTIC SUPPLIES	891.18	850.97	1,000	85%
1305 TOILET HYGIENE SERVICES	478.96	446.05	500	89%
1306 WINDOW CLEANING	750.00	750.00	1,000	75%
1381 WATER CHARGES (METERED)	1,064.52	2,957.83	1,500	197%
2003 CAR ALLOWANCE	178.69	0.00	600	0%
2010 PUBLIC TRANSPORT FARES	0.00	8.80	200	4%
2041 HIRE - TRANSPORT	3,856.58	3,853.25	4,200	92%
3000 EQUIPMENT, FURNITURE & MATS	2,531.06	1,231.89	3,000	41%
3014 ENGRAVING MATERIALS	0.00	0.00	500	0%
3015 FIRE EXTINGUISHERS	145.76	0.00	200	0%
3104 FOOD & CONSUMABLES	857.15	449.66	200	225%
3150 CLOTHING & UNIFORMS	888.89	842.83	1,000	84%
3151 LAUNDRY	165.29	120.20	400	30%
3342 PRINTING AND STATIONERY	5,004.09	1,668.04	5,000	33%
3347 PUBLICITY	0.00	0.00	500	0%
3416 CASH IN TRANSIT	0.00	408.00	1,000	41%
3435 ELECTRICAL TESTING	0.00	0.00	200	0%
3462 MEDICAL REFEREES FEES	12,585.00	11,793.50	16,600	71%

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(As at End Jan - 10 months data from Enable)	£	£	£	%
3600 COMMUNICATIONS - POSTAGE	2,976.78	3,514.22	3,500	100%
3602 COMMUNICATIONS - TELEPHONES	0.00	401.00	800	50%
3621 I.T. EQUIPMENT & MAINTENANCE	22.79	3,202.00	4,000	80%
3764 SUBSCRIPTIONS	2,806.37	791.00	3,000	26%
<u>Total Administrative Costs</u>	359,539.14	296,338.97	412,300	72%
MANAGEMENT FEE	3,500.00	3,500.00	3,500	100%
GROSS EXPENDITURE	423,472.19	353,313.77	479,500	74%
NESCB REIMBURSEMENT	-423,472.19	-353,313.77	-479,500	74%
<u>NET TOTAL</u>	-	-	-	-