

APPENDIX C**ACTION PLAN 2019/20 (March 2019) – updates in bold**

Item	Action	By When	By Whom	Progress/Comment
1.	To take all necessary steps to ensure that the Crematorium is and continues to be compliant with all regulations relating to the operation of cremators	On going	ELC Surveyor and Treasurer	The annual emissions test will be carried out March 19' The results of the report will be issued including any recommendations .A copy will be sent to Merton's environmental health section who monitor emissions requirements as part of the crematoriums permit to cremate. The results of the test will be reported to the Board as part of the action plan.
2.	Investigate options for the developing income from any Tradable Mercury Abated Cremations (TMACs) remaining following the establishment of the main Mercury Abatement burden sharing agreement with Wandsworth Council.	On going	Surveyor and Treasurer	<p>a. Putney Vale Crematorium (PVC) will require TMACS for the calendar year 2018 as part of the local burden sharing agreement with NESC. PVC are currently installing abated cremators and will therefore not require TMACS from the end of this year. In effect the burden sharing agreement will come to an end.</p> <p>The Surveyor has made inquiries with another crematorium with a view to establish a burden sharing agreement for the calendar year 2019.</p> <p>The Surveyor has received confirmation from Putney Vale crematorium that they will not require TMACS for 2019. Attempts were made to secure a new burden sharing arrangement with another crematorium without success. As an increasing number of crematoriums install abatement equipment it is</p>

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				<p>considered unlikely to secure a burden sharing arrangement with another crematorium. In order to continue to derive income from excess TMACS contact was made with CAMEO (Crematoria Abatement of Mercury Emissions Organisation) and arrangements are being made for NESC to join the CAMEO scheme.</p>
3.	<p>Develop improvements to the Garden of Remembrance and the Cremated Remains lawn areas.</p>	2019/20	Surveyor/ Treasurer	<p>a. <u>The Creation of a New Ashes Lawn within the Garden of Remembrance</u> Board members attended a meeting at the gardens on 26.02.19 to obtain further details relating to the two options for the location of a new ashes' lawn.</p> <p>The Surveyor will present proposals for the two options with estimated costs at the June meeting. The Board will be asked for a decision as to their preference for the placement of the lawn before arrangements are made to procure a suitable contractor to carry out the works.</p> <p>b. <u>The purchase of new land to extend the Garden of Remembrance</u></p> <p>Due to the continued exhaustion of land within the Garden of Remembrance, the Board agreed for the Surveyor to obtain valuations for a section of burial land adjacent to the gardens. The land currently forms</p>

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				<p>part of Battersea New Cemetery and is owned by Wandsworth Council.</p> <p>The Surveyor and Treasurer will present an exempt report to the Board as part of the March meeting.</p>
4.	Review the range of memorials offered by the Board	On going	Board Officers – Surveyor, Treasurer and Clerk	Above ground niches now in place on the new section of land within the G of R providing options for either two or four sets of ashes.
5.	Hold a focus group meeting with Funeral Directors.	2019	Board Officers	Visits to local Funeral Directors are arranged biannually with the next visits intended for 2019.
6.	Develop and publicise the Board's facilities and services.	On going	Board Officers – Surveyor, Treasurer and Clerk	The website is up to date and provides all associated information relating to the crematorium and its services.

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