

Record of decision taken under delegated authority by a Council officer



Title:	Award of Contract - Records Information Management
Wards Affected:	Borough-wide
Decision taken under delegated authority by virtue of:	Section 4, Part 6 of the Constitution - Contract Standing Orders

Summary

We currently have a contract with Deepstore which is due to end on the 30/06/2017 and we need to renew the contract. We have used the CCS framework to run a mini competition and we had 4 bidders that returned tenders, as per the CSS Framework Requirements this was based on 60% Quality and 40% Price.

Iron Mountain were successful in the evaluation exercise. The new contract will run for 48 months from the 03/07/2017 to 02/07/2021 with a further 12 months possible extension.

Decision

That:


1. The contract for records information management be awarded to Iron Mountain.

Reason for Decision:

The (ESPO Contract 2957) for Corporate off-site document storage & delivery expired 2016 and the (CCS Framework R3781) came in January 2017

The award of contract shall be based on the most economically advantageous tender submitted in accordance with the original header evaluation criteria laid down within the above framework agreement.

Options, if any, considered and rejected

Decision taken by:	 Gerald Almeroth - Strategic Director
Decision taken on:	15 June 2017
To be implemented on:	03 July 2017

Declarations of conflicts of interest

None

Background Documents

Exempt:

Tender Submissions	Yes
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