

APPENDIX C**ACTION PLAN 2019/20 (June 2019) – updates in bold**

Item	Action	By When	By Whom	Progress/Comment
1.	To take all necessary steps to ensure that the Crematorium is and continues to be compliant with all regulations relating to the operation of cremators	On going	ELC Surveyor and Treasurer	<p>The annual emissions test will be carried out March 19' The results of the report will be issued including any recommendations. A copy will be sent to Merton's environmental health section who monitor emissions requirements as part of the crematoriums permit to cremate. The results of the test will be reported to the Board as part of the action plan.</p> <p>The results of the March 19' emissions tests have been received and a copy sent to Merton environmental health . No concerns raised.</p>
2.	Investigate options for the developing income from any Tradable Mercury Abated Cremations (TMACS) remaining following the establishment of the main Mercury Abatement burden sharing agreement with Wandsworth Council.	On going	Surveyor and Treasurer	<p>The Surveyor has received confirmation from Putney Vale crematorium that they will not require TMACS for 2019. Attempts were made to secure a new burden sharing arrangement with another crematorium without success. As an increasing number of crematoriums install abatement equipment it is considered unlikely to secure a burden sharing arrangement with another crematorium. In order to continue to derive income from excess TMACS contact was made with CAMEO (Crematoria Abatement of Mercury Emissions Organisation) and arrangements are being made for NESCS to join the CAMEO scheme.</p> <p>NESCS has now joined the</p>

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				<p>national burden sharing scheme and will trade its spare TMACS through the scheme.</p>
3.	<p>Develop improvements to the Garden of Remembrance and the Cremated Remains lawn areas.</p>	Ongoing	Surveyor/ Treasurer	<p>a. <u>The Creation of a New Ashes Lawn within the Garden of Remembrance</u> Board members attended a meeting at the gardens on 26.02.19 to obtain further details relating to the two options for the location of a new ashes' lawn.</p> <p>The Surveyor will present proposals for the two options with estimated costs at the June meeting. The Board will be asked for a decision as to their preference for the placement of the lawn before arrangements are made to procure a suitable contractor to carry out the works.</p> <p>Forms part of the Surveyors June 19' report.</p> <p>b. <u>The purchase of new land to extend the Garden of Remembrance</u></p> <p>Due to the continued exhaustion of land within the Garden of Remembrance, the Board agreed for the Surveyor to obtain valuations for a section of burial land adjacent to the gardens. The land currently forms part of Battersea New Cemetery and is owned by Wandsworth Council.</p> <p>The Surveyor and Treasurer will present an exempt report to the Board as part of the March meeting.</p>

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				<p>The Board agreed at their March 19' meeting to purchase the unburied section of block J in Battersea New Cemetery. The Surveyor and Treasurer will continue with the necessary arrangements to finalise the purchase. The board will be advised on developments at a future meeting.</p>
4.	Review the range of memorials offered by the Board	On going	Board Officers – Surveyor, Treasurer and Clerk	Above ground niches now in place on the new section of land within the G of R providing options for either two or four sets of ashes.
5.	Hold a focus group meeting with Funeral Directors.	2019	Board Officers	Visits to local Funeral Directors are arranged biannually with the next visits in 2019.
6.	Develop and publicise the Board's facilities and services.	On going	Board Officers – Surveyor, Treasurer and Clerk	The website is up to date and provides all associated information relating to the crematorium and its services.

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