

Official

APPENDIX B**NORTH EAST SURREY CREMATORIUM BOARD****Report by the Treasurer****Management Statement for the period 1st April 2018 to 31st March 2019**

	2017/18	2018/19	2018/19	2018/19	
	Outturn	Actual	Revised	Revised	
	£	£	£	%	
(As at 31st March)					
<u>Cost of Sales</u>					
1017	ROSES & ROSE PLAQUES	860.50	776.50	1,500	52%
3037	PURCHASE OF SOUND RECORDINGS	9,464.75	10,748.95	10,500	102%
3404	ANNUAL MEMORIAL SERVICE	1,908.37	2,955.46	2,700	109%
3414	BOOK OF REMEMBRANCE	5,260.07	7,155.96	5,500	130%
3427	CREMATION PLOTS	25,446.90	17,220.52	25,000	69%
3453	KERBSTONE MEMORIALS	1,115.40	2,327.80	1,500	155%
3463	MEMORIAL PLAQUES	6,761.09	7,971.91	8,000	100%
3467	MINIATURE BOOKS AND CARDS	163.95	22.76	500	5%
3499	URNS/BOXES	4,901.90	6,282.75	5,500	114%
3522	CREMATION JEWELLERY	4,550.12	2,115.69	3,000	71%
Total Cost of Sales		60,433.05	57,578.30	63,700	90%
<u>Administrative Costs</u>					
0001	SALARIES - MONTHLY	229,700.12	220,361.31	245,500	90%
0040	NATIONAL INSURANCE	21,000.71	20,377.72	23,400	87%
0045	EMPLOYER PENSION CONTRIBUTIONS	23,586.11	19,133.60	21,700	88%
0051	AGENCY STAFF	6,732.38	1,267.11	2,000	63%
0077	TRAINING - EXTERNAL COURSES	1,510.00	1,205.00	1,500	80%
0096	STAFF ADVERTISING - VACANCIES	-960.00	0.00	1,000	0%
1070	ENERGY COSTS - ELECTRICITY	6,732.23	12,783.14	12,300	104%
1072	ENERGY COSTS - GAS & OTHER	27,145.13	31,027.54	45,000	69%
1207	SKIP HIRE	4,653.26	4,760.37	5,000	95%
1213	GROUND MAINTENANCE COSTS	4,236.09	6,333.56	5,000	127%
1281	MISC REPAIRS	0.00	301.39	1,000	30%
1301	CLEANING & DOMESTIC SUPPLIES	891.18	1,065.54	1,000	107%
1305	TOILET HYGIENE SERVICES	478.96	446.05	500	89%
1306	WINDOW CLEANING	750.00	900.00	1,000	90%
1381	WATER CHARGES (METERED)	1,064.52	5,650.81	1,500	377%
2003	CAR ALLOWANCE	178.69	0.00	600	0%
2010	PUBLIC TRANSPORT FARES	0.00	14.47	200	7%
2041	HIRE - TRANSPORT	3,856.58	4,695.87	4,200	112%
3000	EQUIPMENT, FURNITURE & MATS	2,531.06	3,054.89	3,000	102%
3014	ENGRAVING MATERIALS	0.00	0.00	500	0%
3015	FIRE EXTINGUISHERS	145.76	0.00	200	0%
3104	FOOD & CONSUMABLES	857.15	449.66	200	225%
3150	CLOTHING & UNIFORMS	888.89	1,013.09	1,000	101%
3151	LAUNDRY	165.29	163.20	400	41%
3342	PRINTING AND STATIONERY	5,004.09	2,617.13	5,000	52%
3347	PUBLICITY	0.00	0.00	500	0%
3416	CASH IN TRANSIT	0.00	544.00	1,000	54%
3435	ELECTRICAL TESTING	0.00	122.40	200	61%
3462	MEDICAL REFEREES FEES	12,585.00	16,332.50	16,600	98%

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		2017/18	2018/19	2018/19	2018/19
		Outturn	Actual to Date	Revised Budget	Revised Budget
(As at 31st March)		£	£	£	%
3600	COMMUNICATIONS - POSTAGE	2,976.78	3,631.86	3,500	104%
3602	COMMUNICATIONS - TELEPHONES	0.00	1,204.85	800	151%
3621	I.T. EQUIPMENT & MAINTENANCE	22.79	3,202.00	4,000	80%
3764	SUBSCRIPTIONS	2,806.37	791.00	3,000	26%
<u>Total Administrative Costs</u>		359,539.14	363,450.06	412,300	88%
	MANAGEMENT FEE	3,500.00	3,500.00	3,500	100%
GROSS EXPENDITURE		423,472.19	424,528.36	479,500	89%
	NESCB REIMBURSEMENT	-423,472.19	-424,528.36	-479,500	89%
<u>NET TOTAL</u>		-	-	-	-