

Appendix Bi**NORTH EAST SURREY CREMATORIUM BOARD****MANAGEMENT AGREEMENT ANNUAL BUDGET - 2020/21 Revised and 2021/22 Original**

(As at End Oct - 7 months data)

| | | | 2019/20 | 2020/21 | | | 2021/22 | |
|------------------------------------|--------------------------------|------|---------|------------|-----------|---------|---------|--------|
| | | | Actual | Actual | Original | Revised | Next Yr | |
| | | | £ | to Date | Budget | Budget | Budget | |
| | | | | £ | £ | £ | £ | |
| <u>Cost of Sales</u> | | | | | | | | |
| 1017 | ROSES | (1) | 2,400 | 966.40 | 2,000 | 3,000 | 2,100 | |
| 3037 | WESLEY SYSTEM | (2) | 12,180 | 29,129.00 | 15,000 | 45,000 | 30,000 | |
| 3414 | BOOK OF REMEMBRANCE | (3) | 6,427 | 3,822.69 | 7,600 | 8,500 | 8,500 | |
| 3427 | ASHES INTERMENT PLOTS | (4) | 19,227 | 19,280.94 | 25,000 | 30,000 | 30,600 | |
| 3453 | KERBSTONE MEMORIALS | (5) | 0 | 0.00 | 1,500 | 0 | 0 | |
| 3463 | PLAQUES | (6) | 6,846 | 1,562.27 | 8,300 | 10,000 | 10,200 | |
| 3467 | MINIATURE BOOKS AND CARDS | (7) | 0 | 0.00 | 500 | 0 | 0 | |
| 3499 | URNS/BOXES | (8) | 5,938 | 5,253.92 | 6,200 | 10,000 | 10,200 | |
| 3522 | CREMATION JEWELLERY | (9) | 1,881 | 686.03 | 2,000 | 2,000 | 2,000 | |
| <u>Total Cost of Sales</u> | | | (10) | 54,899 | 60,701.25 | 68,100 | 108,500 | 93,600 |
| <u>Administrative Costs</u> | | | | | | | | |
| 0001 | SALARIES - MONTHLY | (11) | 224,932 | 155,879.51 | 239,700 | 265,000 | 241,000 | |
| 0040 | NATIONAL INSURANCE | (12) | 19,960 | 14,158.79 | 21,400 | 24,000 | 22,000 | |
| 0045 | EMPLOYER PENSION CONTRIBUTIONS | (13) | 20,658 | 15,905.83 | 22,000 | 27,000 | 24,300 | |
| 0051 | AGENCY STAFF | (14) | 2,073 | 2,280.00 | 2,000 | 3,500 | 2,000 | |
| 0077 | TRAINING - EXTERNAL COURSES | (15) | 1,500 | 0.00 | 1,500 | 1,500 | 1,500 | |
| 0096 | STAFF ADVERTISING - VACANCIES | (16) | 0 | 0.00 | 500 | 0 | 0 | |
| 1070 | ENERGY COSTS - ELECTRICITY | (17) | 8,018 | 4,423.88 | 12,000 | 12,700 | 15,000 | |
| 1072 | ENERGY COSTS - GAS & OTHER | (18) | 29,897 | -4,991.03 | 35,000 | 25,000 | 30,000 | |
| 1207 | SKIP HIRE | (19) | 5,666 | 4,079.97 | 5,200 | 7,000 | 7,100 | |
| 1213 | GROUND MAINTENANCE COSTS | (20) | 2,818 | 4,091.53 | 5,200 | 5,200 | 5,500 | |
| 1281 | MISC REPAIRS | (21) | 4 | 0.00 | 1,000 | 0 | 0 | |
| 1301 | CLEANING & DOMESTIC SUPPLIES | (22) | 892 | 1,399.00 | 1,000 | 2,000 | 1,500 | |
| 1305 | TOILET HYGIENE SERVICES | (23) | 412 | 412.00 | 500 | 500 | 500 | |
| 1306 | WINDOW CLEANING | (24) | 1,506 | 337.50 | 2,000 | 2,000 | 2,000 | |
| 1381 | WATER CHARGES (METERED) | (25) | 6,197 | 14,545.20 | 6,600 | 17,500 | 10,000 | |
| 2003 | CAR ALLOWANCE | (26) | 0 | 0.00 | 0 | 0 | 0 | |
| 2004 | CAR MILEAGE | (27) | 136 | 4.50 | 200 | 200 | 200 | |
| 2010 | PUBLIC TRANSPORT FARES | (28) | 10 | 0.00 | 200 | 0 | 0 | |
| 2041 | COURIERS | (29) | 4,133 | 2,481.09 | 4,900 | 4,900 | 5,000 | |
| 3000 | EQUIPMENT, FURNITURE & MATS | (30) | 7,850 | 1,909.60 | 4,000 | 4,000 | 4,100 | |
| 3014 | ENGRAVING MATERIALS | (31) | 0 | 0.00 | 500 | 0 | 0 | |
| 3015 | FIRE EXTINGUISHERS | (32) | 38 | 0.00 | 200 | 0 | 0 | |
| 3104 | FOOD & CONSUMABLES | (33) | 369 | 307.82 | 300 | 400 | 400 | |
| 3150 | CLOTHING & UNIFORMS | (34) | 0 | 349.99 | 1,000 | 1,000 | 1,000 | |
| 3151 | LAUNDRY | (35) | 100 | 258.53 | 400 | 400 | 400 | |
| 3342 | PRINTING AND STATIONERY | (36) | 2,229 | 1,834.07 | 4,000 | 3,000 | 3,100 | |
| 3347 | PUBLICITY | (37) | 0 | 0.00 | 500 | 0 | 0 | |
| 3404 | ANNUAL MEMORIAL SERVICE | (38) | 2,020 | 105.49 | 3,000 | 200 | 3,000 | |
| 3416 | CASH COLLECTION | (39) | 884 | 510.00 | 1,000 | 1,000 | 1,000 | |
| 3435 | ELECTRICAL TESTING | (40) | 0 | 0.00 | 200 | 0 | 0 | |
| 3462 | MEDICAL REFEREES FEES | (41) | 15,632 | 11,492.00 | 16,600 | 20,000 | 17,000 | |
| 3600 | POSTAGE | (42) | 2,140 | 2,109.92 | 3,700 | 3,700 | 3,800 | |

(As at End Oct - 7 months data)

3602 TELEPHONES & IT EQUIP & MAINT
 3621 I.T. EQUIPMENT & MAINTENANCE
 3764 SUBSCRIPTIONS

Total Administrative Costs

MANAGEMENT FEE

GROSS EXPENDITURE

NESCB REIMBURSEMENT

NET TOTAL

| | 2019/20 | 2020/21 | | | 2021/22 |
|------|----------------|-------------------|-----------------|----------------|----------------|
| | Actual | Actual to Date | Original Budget | Revised Budget | Next Yr Budget |
| | £ | £ | £ | £ | £ |
| (43) | 7,479 | 3,395.83 | 4,000 | 8,000 | 8,200 |
| (44) | 0 | 0.00 | 2,000 | 0 | 0 |
| (45) | 837 | 765.00 | 2,000 | 1,000 | 1,000 |
| (46) | 368,391 | 238,046.02 | 404,300 | 440,700 | 410,600 |
| (47) | 4,000 | 4,000.00 | 4,000 | 4,000 | 4,100 |
| (48) | 427,290 | 302,747.27 | 476,400 | 553,200 | 508,300 |
| (49) | -427,290 | -302,747.27 | -476,400 | -553,200 | -508,300 |
| (50) | 0 | 0 | 0 | 0 | 0 |